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NOTES

WEEKEND SUPPLIES

WEEKEND SUPPLIES

The following is a list of operating procedures (guidelines) that we are using to control the use of supplies during the Weekends.

1. All supplies will be maintained by the 4th Day Team and should be checked out with them.
2. Any purchases, with the exception of food items, during the Weekend should be done with the 4th Day's knowledge.
3. Any additional supplies that are obtained from other groups or churches are the responsibility of the team who obtained them. Because of the problems of trying to sort out the supplies at the end of the Weekend, AVOID using supplies from any other source.
4. Contact should be made well in advance of the Weekend with the Supply Coordinator of the Secretariat to determine how supplies are obtained, maintained, and controlled.
5. Be alert of shortages of materials. If you sense that there may not be enough of a particular item for a subsequent Weekend, write it on a list to be forwarded to the 4th Day Team for the next Weekend. Also, bring this to the attention of the Secretariat Supply Coordinator.
6. Every possible measure should be taken to make purchases at the most reasonable price possible. If in doubt contact the Supply Coordinator regarding the quantity to purchase or where to purchase supplies. If you know where to buy necessary materials at a discount, let him/her know.

4th Day Team Responsibilities Prior to Weekend

- **PRAY, PRAY, PRAY** about your team formation, the Weekenders and the leadership.
- Choose your team. Be in prayer and let God guide you on His choices. When choosing a team make sure you choose people who have served on this team prior and those who have never served on this team. Your job as a team Rectora is a raise up leaders. Be cautious of who you want to choose. All 4th Day team members need to feel welcomed. Choose who God is guiding you to call. Trust His choice.
- Give team dates and times of trainings. The team needs to be at all trainings. Since we want teams at all trainings you need to make an effort to have a training schedule. Do not sit and just chat during training time. Your team needs to understand that you are serious about training and that you value their time. The only way this is accomplished is if you train and don't waste the time given to you. The trainings are a time for the team to bond. Do not assume that everyone on your team knows all the details of the Weekend. Discuss all 4th Day Team responsibility that occur throughout the Weekend.
 Suggestions for training:
 Sit together at dinner and the whole group training session.
 Make each team member a notebook with the schedule and responsibilities of the 4th Day Team and any other pertinent information.
 At each training take one of the days if the Weekend and go through determining who is responsible for each task.
- Choose who will have specific team responsibilities
 - a) Assistant
 Support Rector when needed
 Rector is training Assistant to lead a team at some point.
 Assistant could organize Angels for a series of events:
 - Unloading of truck
 - Set up and take down of Weekend
 - Agape dinner set up, kitchen help, angels for team seating of
 - Dinner portion, background singers and support, clean up,
 - Musicians for lunch serenade and clausura.
 - b) Financial
 Receive team JOG during the trainings, receive receipts for purchases made during the Weekend and coordinate with Secretariat Treasurer a time to write reimbursement checks. Typically happens Sunday afternoon of the Weekend.

c) Computer

Assist in label and sign making. Make changes to name tags, produce Weekender and Team lists with contact information.

d) Palanca

Coordinate gifts of Palanca as 4th Day community bring in the gifts. Sign in sheet should be available. On the sheet the time when the Palanca should be given can be designated.

e) Trailer

A 4th Day team member should be in charge of loading and unloading the trailer. Monitoring of trailer is necessary to not have too many people in trailer. Rector should carry keys to trailer as should the person in charge of the trailer. It is not necessary to have more than two people on the team carrying keys. 4th Day Rector can get the key to trailer from the property and supply coordinator on the Secretariat.

f) Flowers

Flowers can be ordered from Harmons on 9th East where they have a list of the VdC order on file. ***Skyline Floral on 3064 Highland Dr (801-466-8118) has extremely fresh flowers and is usually less expensive.***

The payment for the flowers can be made early if you make arrangements with the Secretariat Treasurer.

On Thursday the carnations for the Rollistas need to be picked up.

The Agape dinner flowers need to be picked up on a Saturday morning. Also the carnations for the Sunday Serenade will need to be picked up on Saturday. If the flowers are delivered in buckets make sure these are returned.

Flower order:

16 red carnations for Rollistas

4 red roses tight so they will bloom throughout the Weekend

4 doz carnations for Sunday Serenade each Weekender and table leader plus extra in case of

Breakage.

Flower order for cross:

2 doz red roses

2 doz white daisy poms

2 doz heather

2 bundles babies breath

2 bunches of feathery tree fern

2 dozen lemon leaf

THURSDAY SET UP

- All 4th Day team members who can meet at church around noon. Pray as a team before starting to set up.
- Rector carry your phone at all times. You (or someone you have designated) are the contact person for the Weekend.
- Prior to set up check all room assignments and table assignments with Weekend Rectora that morning. Sometimes Angels help on Weekend who live far away from the venue. They may need a bed for a night (usually Saturday night having assisted with Agape Dinner and staying for morning serenade) Find a place where they could sleep.
- Prior to set and take down walk your team throughout the church and show them where every room will be and its purpose.
- Keys to truck need to be given to 4th Day Rector prior to Weekend. Only two people should carry keys on the 4th Day team. Too many keys means no control of trailer. Keys are to be returned to the Property/Supply coordinator of Secretariat at the end of the Weekend.
- Tip – Create an upstairs and downstairs set up team with your team members. 4th Day rector should remain upstairs to guide 4th Day community. If a downstairs team is created have your assistant run that team.
- Unload trailer
 - All bins to team areas (song books only to Rollo Room – other supplies can be taken down Thursday evening and as required.
 - Station of the Cross bins place in back of Sanctuary or leave on trailer until Friday am.
 - Mattresses to areas required.
 - Mattresses are to be set up in the Weekender sleeping quarters, one in the sick room, Rectora and Assistant's room, musicians room, SD room and all teams. Kitchen Team typically sleeps in the Serendipity Room, Palanca team has historically slept in the nursery. However, it is not available for Thursday evening and Friday due to the Day Care. The conference room is an alternate. 4th Day Team has slept downstairs before however, the back of the sanctuary is an alternate. No food or drink should be taken into the sanctuary.

SET UP DOWNSTAIRS

- Move any chairs, tables, etc in rooms to another room or to the side. If you take anything out of a room label with blue tape so it can be put back in correct room on Sunday morning.
Remove all clocks. Label and take to 4th Day room.
- Check room assignments with Rector. Including sleeping areas for Rector, Assistants, SD and musicians.
- Sleeping room set-up

1. Mattresses to room.
2. Check to see who needs a cot
3. Get a chair for personal belongings next to mattresses
4. Room assignments posted on outside of room.
5. Table Leaders need to be placed by the door.
6. Label each back rest of chair with Weekenders name so kitchen team knows where to escort Weekender with their luggage on their arrival.
7. Set up a sick room.
8. Cover all thermostats with blue tape.

SNACK ROOM

- Youth group typically moves furniture out of youth room and to a room across the hall. Check with GSLC youth leader to see if he is willing to have the youth do this.
- Arrange snack room to be a comfortable easy place to gather
- Remove all clocks
- Set up 1 long table for personal items (tampons, pads, lotions, ear plugs, medications, combs, toothbrushes etc. Set 2 other tables for Kitchen to use for snacks and drinks – kitchen will keep the drinks and snacks replenished. 4th Day is responsible to set up the personal items and keep them replenished and fulfill requests. There is a white board where the Weekenders could write requests. Make sure there are white board markers available.
- Spare bibles can be loaned from the church and placed in the snack room – make sure they are returned at the end of the Weekend.
- Cover thermostats with blue tape.

WEEKENDER'S CHAPEL

- Set up one long table as an altar in the front of the room.
- Set up lectern in front of room.
- Arrange chairs according to the number of people in the Rollo Room. Set up chairs for musicians.
- Place vase on table. Palanca will see to the changing of the flower.
- Standing cross in the truck goes in the corner of the room.
- 2 standing lamps on truck go in the chapel.
- Remove all clocks.
- Blue tape the thermostat.

ROLLO ROOM

- Set up 2 long tables in back of room for Rectora, Assistants and SDs

- Round tables as many as you will need for Weekend, casually set up with chairs set around the room.
- Chairs set up for musicians. In regard to musicians don't assume they have their equipment. Check with them to see if they need a keyboard or if they are bringing their own. VdC owns a keyboard. Some musicians have their own keyboard that they use in the Rollo Room but would prefer another keyboard in the Chapel. Check to make sure.
- Microphones set up and take down and laptop connections need to be arranged ahead of time. Call Russ Glenn or Mark Hayes a few weeks before the Weekend to see if they can set it up and take down. Don't assume they will just show up. Notify your Rector who will be setting this up.
- Podium set up in the front of the room. The podium is usually in the Trench and remains there after the Weekend.
- Find a small table in church for outside of Rollo Room doors. This is used to place processional items on and eventually prayer request basket.
- Song book bin in Rollo Room – all other supplies to be put in Rollo Room Thursday night when Weekenders are in bed. However, some SDs prefer to have the Chapel booklets (yello) ready for the Weekenders on Thursday night so they can be used during Chapel time as the Silent Retreat is introduced. Check with your SD to confirm his/her preference.
- Remove clocks.
- Blue tape thermostats. (Make sure at least one of the Assistants knows how to adjust the thermostat.

UPSTAIRS SET UP

- Clocks down in Sanctuary and kitchen. Ask the church office where the large ladder is located – you will need it to black out the sanctuary.
- Set up A/V in area where you will be able to broadcast Rollos upstairs. Russ Glenn or Mark Hayes need to be contacted to set up. The equipment is on the truck.

Palanca Room

- Bins to Palanca Chapel
- Banners to Palanca Chapel
- Crosses and labeled candles to Palanca Chapel – 4th Day make labels.
- Stations of the Cross bins can be placed in the back of the Sanctuary or brought in on Friday morning. Stations of the cross also needs the crown, chair and purple piece of material – (this will be used again for the Agape Dinner).
- Mattresses set up for Palanca Team sleeping quarters (Palanca had been using the nursery – however, this is not available until Friday evening now because of the Day Care – the conference room is an alternate but should be cleared with the office staff first).

Kitchen

- All bins to kitchen area. Agape Dinner bins should stay on the truck until Saturday pm.
- Mattresses to the Kitchen Team sleeping quarters. This is typically in the Serendipity Room.

4th Day Room

- Black curtains up in all windows and sanctuary. All curtains are well marked. Ruth Hanzlik is the contact for curtains if there is any problem.
- Set up table by front doors. This will be used for sponsors dropping off mugs early and the check-in place for Weekenders. Put the name badges of team member on the table. As teams show up they can get their badge. Before Weekenders arrive place their badges on the check-in table and place a room assignment sheet for assistants. Deliver any team badges that are not picked up at that time to their team leader. Have a few spare mugs at the check-in table.
- Set up curtain/pvc pipe wall for the 4th Day area.
- Place all signs around church designating which room is which.
- Set up a smoking area outside door located on the east side of building at the top of stairs.
- Table set up in the 4th Day room for bible signing and hosting community. Two rectangle tables work best sitting side by side to make one big table. Chairs around as well. This allows better seating and more room than round tables.
- One table for 4th day snacks and coffee – cooler with water and sodas.
- Computer guru located on the desk area. If there is no printer available Dave Meadows has the VdC printer. Check with him prior to the Weekend.
- Before Bibles are labeled with permanent sticker place on post-it notes with their names. Once the Weekenders have checked in you can replace the post it note with a permanent sticker. Sponsors will come in and sign bibles after dropping off their Weekender and before the sponsor service. Table Leaders should have a new bible with their names on.
- Palanca table ready. Have a place for Palanca to be received. Have the person bringing Palanca sign in Palanca sheet indicating when the Palanca should be given if they have a preference. Basket for bed palanca – no gifts just a note. If sponsors do bring a gift it should be placed in the Weekender's palanca bag to take home on Sunday.
- No need to reorganize bins on Thursday – do this on Friday if necessary. Thursday is a time for welcoming the 4th Day community and creating an atmosphere of love.
- Post laminated 4th Day and Weekend Schedule.
- Check with church to see who locks up building. To be done prior to Weekend starting.
- Also check with church to see upcoming events of church for that weekend.

Rollo Room set up for Thursday night after the Weekenders are in bed.

- Set up tables and chairs according to the table assignments.
- Table names on tables.
- Place cards of Weekender names on tables.
- Folders and pencils placed on table for each Weekender, Table Leader and Asst Table Leader.
- Flower pots on tables.
- Marker boxes on tables.

- Chapel books on tables – these are the yellow ones – they may have been handed out on Thursday evening.
- Poster paper in back of room for Assistants to hand out after each Rollo. Blue tape for taping the posters on the wall during the DeCurias.
- Smiling Jesus picture, vase and the bible stand put in front of Rollo Room
- Three legged stool is on the back table behind the podium.
- Table set up outside of Rollo Room entrance with two candles and bible for processional.

Go to bed and wake up early and start again 😊

Friday Set up

- Follow and review the schedule through out the day. These are just notes to help the 4th Day team – this is not a schedule. Cross reference with all team schedules.
- Have a host in the 4th Day room through out the day – 4th Day welcomes the community.
- Off the Truck: - Station bins, cushions for chairs, Jesus chair, crown, purple material, votives with LED candles.
- Team prayer.
- Remind all teams and any Angels to sign bibles by Friday evening.
- Prepare Weekender and Team bags.
- Check with computer guru to see if team and rollo room photos and rosters are ready.
- Team and rollo room photos need to be printed. Costco has been the cheapest for printing the photos.
- Work on team song.
- All Weekenders, table leaders, assistants, Rectora and SD have bed palanca note. **Bed Palanca delivered during Stations.**
- **Palanca is introduced during Rollo #4 Actual Grace.** This Rollo is given by a SD. Check to see if SD has specific palanca he/she wants handed out during or after their Rollo. If not choose palanca that has been given by a member of the 4th Day community and have it in the Rollo Room on the Rectoras seat prior to the Rollo. Assistants can hand out.
- Delivering palanca throughout the Weekend depends on how much you received. You need to have some given during the Weekend and some saved specifically for bags.

- 4th Day team to clean up and move mattresses from back of sanctuary to allow room for rehearsals to take place.
- All Stations of the Cross bins off truck. Place in Sanctuary. Let Palanca Team know where the Stations Supplies are located. Palanca Team is in charge of Stations of the Cross. However, it is 4th Day's responsibility to assist with set up. The 4th Day team sets up the candles for the pathway to the Sanctuary. The candles for the path are the LED candles. They are placed in the votives. The light over the stairs will need to be turned off at least 2 hours before the Weekenders are escorted up the stairs. This is the emergency light for the church. Powering it down takes time. The switch located in the kitchen behind the door. Do not take out the light bulb – switch off at the switch.
- Keep the 4th Day room quiet during the Stations of the Cross. Bed Palanca is delivered while Weekenders are at Stations.
- After Stations return supplies to the truck. The crown, chair, purple material and votives and LED candles will be used for the Agape Dinner on Saturday and so do not need to be returned to the truck.
- Straighten up Rollo Room after Weekenders have gone to bed. Cushions on chairs, Flower buds in pots, rotate tables, check processional candles and bible are back on the table outside of the door of Roolo Room, more Kleenex, bibles to be handed out after the study rollo – Assistants will hand out. Do not put the bibles on Weekenders tables.

Go to bed and wake up early and start again. 😊

Saturday Set Up

- Wake up, pray, team eucharist
- All Agape Dinner supplies off truck.
- Flowers picked up for Agape – around noon.
- Angels welcomed.
- Practice team song. 4th Day introduced at lunch.
- Decorate for Agape Dinner.
- While the rest of the team are working on the Agape Dinner set up with Angels – the computer person can be working on inventory.
- Set up for Chapel Visits – each table has a circle around a votive LED candle. Chairs have been set up for the last few Weekends rather than the carpet squares which have traditionally been used.
- Flashlights and Agape serenade music taken to area of Fellowship Hall where the Agape Serenade is taking place. 4th Day team are part of the serenade singers and should be available

for rehearsal. Once the Rollo Room team and Weekenders are seated and started their meal – the serenaders should quietly leave the area.

- 4th Day Team to 4th Day room during Agape dinner unless needed to help with background responsibilities of Agape dinner. This is a time to break down the 4th Day room and move into conference room. The 4th Day team can also move part of the 4th Day room into conference room over the course of the day if the room is not being used. However, if break down of the 4th Day room happens during the Agape dinner it needs to be done while the Weekenders are in the Agape dinner. Following the Agape meal the Palanca team will escort each of the tables up to the Palanca chapel to show them their candles and escort them into carpet time. The 4th Day team cannot be seen or disturb this event. There needs to be no trace of the 4th Day team if they have moved to the conference room. All teams should be in the second seating of the Agape dinner. Break down of the 4th Day room can also take place following Chapel Visits – although this is when the DeCuria takes place and all should attend that.
- Music flashlights for the Sunday morning serenade needs to be ready.

Go to bed and wake up REALLY EARLY for the serenade. 😊

Sunday Set up

- Straight to dining room for Serenade practice and instructions.
- Following the Serenade work with the angels and 4th Day team on removal of mattresses from Sunday School rooms – set up of rooms. Weekenders bags to be placed in Dining Room if no sponsor to take away.
- Team Morning Prayer
- Teams breakfast together.

- During the morning work through the 4th Day bins making sure they are inventoried and placed on truck. Work with other teams and angels to get things on to the truck once they are completed.
- Organize Sanctuary for the gathering of the 4th Day Community in preparation for the lunchtime serenade. Have song sheets available.
- Have one member of the 4th Day team to work with Weekend Rector and 4th Day Community to know when to start the serenade. Give the Weekenders enough time to eat lunch but not too much time so that the smokers start to wander out.
- After lunch work with angels to clean dining area and while the Weekenders are in the Weekender chapel having the Apostolic Hour you can start tear down of the Rollo Room (quietly).
- Make sure Weekender and team bags are set out at the back of the Sanctuary.
- 4th Day community and team Eucharist – all teams to attend.
- 4th Day Rector has someone assigned to coordinate when the Weekenders are ready to come to the Sanctuary for the Clausura.
- 4th Day Rector leads the Weekenders – new 4th Dayers into the Sanctuary.
- Following the Clausura – all teams are responsible for their areas to be cleaned up. 4th Day to assist where necessary.
- 4th Day Rector – thoroughly check all areas of the church to make sure they are back to how they were before the Weekend. Also make sure truck is locked up before you leave.

THE STRUCTURES AND DYNAMICS OF CURSILLO

The First Phase: The Pre-Cursillo – Team Formation

The first phase presupposes a structure formed to oversee the work of cursillo within a given area; city or state. This is a cursillo Secretariat which operates with the approval of the 4th Day community. The Secretariat determines when and where cursillo Weekends are to be held and recruits the first two leaders for each Weekend: a Rector and a Spiritual Director. They in turn call upon others to perform leadership duties in the 4th Day, Kitchen and Palanca areas. The Rectors of the individual teams-within-a-team have called upon other people to help with the many and varied tasks performed during a cursillo Weekend - and so we have a cursillo team.

Being members of the cursillo team will give us many, many opportunities to share God's love with others – both team and new cursillistas, alike. In fact, the major task of each of us to bring others lovingly to Christ so they may come to know and experience Him more fully during our Weekend together. Each team member shares that responsibility in the spirit of community – within this portion of the Body of Christ. A cursillo team must be a close community of committed, caring, loving, active Christians – an enlarged renewal group, if you will.

The team meetings have three purposes:

1. To prepare us spiritually for apostolic work.
2. To prepare us technically for the tasks we will perform.
3. To form us into a community wherein exists a great spirit of loving and sharing of a common experience.

We will pray for each other and for those who will be entrusted to our care. We will break bread together, sing, hear and critique rollos, learn more about Cursillo, and we will make plans for meeting the needs of those who will be coming to their Cursillo Weekend. When our Cursillo team has built a Christian community, our part of the body of Christ, we will then be privileged to have a new group of people join us in our Christ-centered pilgrimage together.

The Second Phase: The Cursillo Weekend – Information Only

A Cursillo Weekend is to be a meeting ground for Christ and His people. A Cursillo Weekend is a Christ-centered Weekend. It is to be Christ-Like, unfolding normally, naturally, and gradually, gently leading and challenging, allowing freedom to accept or reject. There is a progression and structure to a Cursillo Weekend, but it is a gently unfolding progression and structure where we allow the Holy Spirit to enter freely and to move freely and powerfully throughout the 3 days.

Thursday – late afternoon

Team arrives, stashes luggage, and helps complete preparations.
Team shares Eucharist and dinner.

Thursday Night – Friday Morning

FOCUS: Preparation of the Weekenders withdrawal from the outside world, introspection and silence.

1. Weekenders and sponsors arrive – team guides, assists, and socializes.
2. Photograph (may be done at this time)
3. Rollo Room – welcome, introductions, singing, preliminary talks.
4. Chapel – Communal Spiritual Examination and Celebration of Forgiveness (meditations: “Know Yourself” & “The Prodigal Son”), the Litany
5. Silent Retreat
(Team Meeting in Dining Hall)
6. Friday morning chapel – Morning Prayer (meditation: “The Three Glances of Christ”)
7. Breakfast – Kitchen Team is introduced.

The team begins immediately to envelope the Weekenders into the community. As soon as the first Weekenders arrive the action spreads as we help them unload and feel wanted. If not yet comfortable. We drink coffee together and share our past and present lives while we wait for everyone to be registered. It is important at this time that no Weekender or group of Weekenders is left alone.

Next we pair off and then introduce our partners (New Best Friend) This is still another way of showing our love as we share our lives openly with the entire group. Be specific when you introduce your partners; really say something! When trying to blend in with the Weekenders, team members should never be deceptive or dishonest. If asked, “are you on the team?” or “are you going to give a rollo?” answer honestly. Laughter draws the team and Weekenders closer together and further builds our community. Occasionally, this introduction period will be the only time an individual gets in front of the group, so the community is built in this way also.

The singing session which comes next continues this feeling of involvement and togetherness. Again, don’t be upset if the team leads – the team is the moving force and should lead in the singing, praying, answering the bell, the meditations in worship and the other activities throughout the first day or two. Don’t all jump but use good common sense and don’t expect the Rector to go first.

The Rector(a) gives a short talk which briefly defines a Cursillo and urges the Weekenders to be thoughtful, active and charitable participants throughout the weekend. After our opening session, we go to the chapel for the examination of Conscience and Celebration of Forgiveness. It is important that a good explanation of this celebration be given by the Spiritual Director. Many of the Weekenders are not familiar with repentance or are concerned about it and a good explanation helps them to understand and feel more comfortable with it.

The Spiritual Director should also explain the value of the Silent Retreat on Thursday night. It is important to keep the silence during this time and team leaders should be leaders in remembering it. The Weekenders have come, have made pleasant chatter and smiled, and now it is easier for many of them to not have to worry about things to say or being sure to greet whomever they consider the “right” people. It is also important that the dormitory be as dark as possible this evening: darkness is security for some. Some Weekenders will complain about the silence and not being able to find their bedclothes.

After the chapel there is a short team meeting to answer any questions and for prayer. The team community still grows during this time and it is important that all team members feel comfortable about what is going on and what will happen tomorrow. It is also important to thank God for what He is already doing for the Weekend. Keep the meeting brief so that the team members who are in the dormitories with the Weekenders do not leave them alone for too long.

Should a Weekender really feel the need for talk this evening, it is wise for a team member to lead him/her to the chapel or some nook so no one else will be disturbed. If there is a major problem that you are not comfortable with, do not try to counsel the person, but suggest that they talk to one of the Spiritual Directors. Remember this throughout the Weekend. Remember also, that although we need our sleep, Weekenders need to talk.

Friday morning you are still in silence. The chapel this morning should be short and still quietly undertaken. After this the silence is ended and you go to breakfast. The important dynamic during the meals and free time is that you get to know the others. You get to meet them eyeball-to-eyeball; so it is a good idea to sit with different people each time, listen closely, and be sincere. Also be careful that one table does not end up overloaded with team members or Weekenders.

Friday

FOCUS: Proclamation of the message.

THEME: The Ideal of the Christian Living the Life of Grace.

1. Table assignments given.

2. Bible Processional Introduced.
3. 1st Rollo – Ideal – layperson (discussion and poster to follow each rollo)
4. 2nd Rollo – Habitual Grace – SD
5. Eucharist #1
6. Lunch
7. Kitchen Team introduces “De Colores”.
8. 3rd Rollo – Laity in the Church – layperson.
9. 4th Rollo – Actual Grace –SD – Palanca concept is introduced
10. Dinner
11. “Arise” is introduced.
12. 5th Rollo – Piety – layperson
13. De Curia – kitchen team invited.
14. Summary of the Day – SD
15. Bible Recessional
16. Rector Talk – Palanca Rector(a) and Palanca SD are introduced
17. Stations of the Cross
18. Chapel – Evening Prayer
19. Retire (team meeting in Dining Hall)

At the first session in the morning the Weekenders are assigned to the tables in the Rollo room. The team members should concentrate first of all on building community at the table to which they are assigned. Later on in the Cursillo a feeling of community among the entire group will begin to grow. The Weekenders are grouped at tables according to diverse ages, occupations, churches and any other factors that may help them to learn from one another in their discussions. This is done by the Rector prior to the Cursillo or on Thursday evening together with the Assistant Rector(a)s.

The Bible Processional should be introduced now by the SD and executed by team members. This is an important dynamic that allows us to share, and the open Bible and burning candles are a good reminder of Christ’s ever-presence with us. The Assistant Rector has charge of finding someone to do the Processional and Readings as well as the Grace and Thanksgiving at meals. It is important that each Weekender be asked to do something during the Weekend. Those who do not feel comfortable reading or praying aloud can hold a candle during the Bible Processional or Recessional. The dynamic involved is participation and involvement. The lay talks will usually be approximately 30 minutes in length. The laity and pastors are witnessing their love for the Weekenders and for Christ, so the talks should be well-prepared. Use of power-points or hand-outs can be used to make note-taking easier for the Weekenders so that they have complete notes to review in the weeks following their Weekend.

It is important for team members to set an example and take notes during the talks. After the talks is discussion, and it is during the discussion that the feeling of real community forms. The table leader is there to help guide the discussion.

The aim of the discussion is to get the main idea that the rollista was talking about and to have each person at the table personalize it for themselves. The table leader may need to start or keep the discussion flowing by asking questions or through short witnessing. Everyone should be included in the discussion and encouraged through gentle questioning. After the discussion is summarized, the main idea is put down on a poster. The dynamic is most effective when everyone is involved. Shared participation and enjoyment is more important than artistic quality.

Eucharist on Friday is subdued and low key. The “peace” is usually just exchanged verbally, the songs easy and fairly quiet, the elements are given as the Cursillistas pass in front of the altar. Eucharist builds with our community throughout the Weekend. On Saturday the songs are a little livelier and the abrazo will be demonstrated and used. On Sunday the Weekenders pass the elements themselves and the songs are louder and more spiritual.

Change places at all the meals and talk about the things that have happened during the day. Do not reveal what is coming up. The Weekenders need to go at their own rate and too often team members “forget” and begin talking about what happened on “their” Weekends.

Friday afternoon the Palanca talk is given and the Weekenders begin to realize that the Holy Spirit is alive and that He is working through other people. The letters from Cursillo communities all over the USA and the world really have an effect on the Weekenders and team when they realize the extent of the prayers for them during the Weekend.

Throughout the Cursillo we try to build community slowly. If we try to build it too fast, we could lose some of the Weekenders. We don’t want anyone behind on Sunday afternoon. If someone is a little bit slow in reacting to the Cursillo, they may feel isolated and outside of the community. The more love, joy and peace they see around them, the more they are liable to turn inward and resist becoming a part of the group. The Cursillo “process” should be geared to the slowest Weekender if this is at all possible.

The Piety talk is the most personal rollo of Friday and leads into the “De Curia” (poster party) where the whole group begins to experience a community feeling through the sharing, the clapping, the laughing and relating to the entire group. Up to this point we were more concerned about creating community at the tables; now we begin to shape the whole community with all the Weekenders involved, not just at their tables, but within the entire group. Your role is to be open to everyone that evening, to be charitable and encouraging, especially to those who are a little reluctant to get up and give the summary or talk about the poster. Do not try to force anyone to contribute. If someone does not want to do either you might say something like, “Some people just don’t like to get up in front of a group” and let it go at that. Maybe by Saturday night things have changed. It is wise to remind the table to keep the summaries fairly short, but do not demand that they do. Each member should give their name and home church before presenting each poster. Following the De Curia and Bible Processional the Rector(a) introduces the Palanca SD and Palanca Rector. The Palanca Rector speaks a little about the prayer ministry during the Weekend and shows the Weekenders the prayer request forms and where they will be positioned. (Usually in a basket just outside the Rollo Room door). The Palanca SD then explains the Stations of the Cross and the music team assists with learning “Whatsoever you do to the least of my children...”

The Weekenders are taken up to the sanctuary one table at a time and members of the Palanca Team seat them. Once all of the group are seated then the Stations of the Cross are presented. Some Weekenders will find the Stations of the Cross very moving and meaningful, while others may be confused by the experience. After the evening chapel there will be a team meeting. Any team members who are speaking with Weekenders at this time may be excused from the team meeting.

Spiritual Directors should be available for counseling and it is a good idea if they speak directly to the Rollo Room group and give an idea of the best time to meet with them.

Saturday

FOCUS: Conversion
THEME: The Person of Christ

1. Chapel – Morning Prayer (meditation: “The Figure of Christ”)
2. Breakfast
3. Bible Processional
4. 6th Rollo – Study – layperson
5. Bibles are given out in the Rollo Room.
6. 7th Rollo – Sacraments – SD “Abrazo” introduced.
7. Eucharist #2
8. Lunch
9. 8th Rollo – Action – layperson

10. Long break
11. 9th Rollo – Obstacles to Grace – SD
12. 10th Rollo – Leaders – layperson
13. Agape Dinner and Serenade
14. Chapel visits – table groups meet in sanctuary for prayer and sharing.
15. De Curia – whole team invited.
16. Summary of the Day – SD
17. Bible Recessional.
18. Chapel – Examination of Conscience. Evening Prayer and “The Healing of Memories”
19. Retire – team meeting in dining hall.

Saturday is a continuation of Friday’s progress, but with the emphasis not so much on one’s self but what one can do using study and action. The Abrazo may be introduced following the Sacraments rollo by the SD and exchanged at the Eucharist. In the evening on Saturday, each table is asked to make a Chapel visit. The important element in this dynamic is freedom. Let the Weekenders be free to express themselves as they feel. Silence in the chapel visit is very beautiful, but there is a lot of pressure in silence, and we don’t want anyone to feel pressured into praying out loud if they don’t want to. So if you’re in there for a few minutes and nobody has said anything then the team member in the group should start with a simple prayer. The Leaders talk which is before dinner, can be very effective. Some of the most dynamic rollos can be given by very quiet persons and the Weekenders then come away with the impression. “If they are so quiet and can talk to us about Leadership then there really is something I can do too!”

One of the high points Saturday evening is the Agape Meal . The dining hall is lit with candles, the tables are decorated, and the scene is one of extreme peace and beauty. Two things that add much are having the tables arranged in a cross and having the Kitchen and Palanca Teams, plus outside help, sing two or three mood setting songs to the Weekenders as they enter the room.

The De Curia (poster party) Saturday night should be great fun. Everyone is in a great mood, and people you never suspected may be giving summaries or showing posters. Team members should again be leaders in applauding other tables and in creating joy and love during the De Curia. Help your table organize for each summary and poster.

Following the poster party is evening chapel. Here the “Examination of Conscience” is read and may put many in a reflective mood. They may feel the need to talk so be prepared to stay up late and SDs should prepare to be busy.

Sunday

FOCUS: Our presence in the world and our relations with others.
 THEME: How does Christ want us to live in the world.

1. Sunday Morning Serenade – “Las Manitas” & “Morning Has Broken”.
2. Chapel – Morning Prayer (meditation: “Christ’s Message to the Cursillistas”)
3. Breakfast – served in the Rollo Room
4. Bible Processional
5. 11th Rollo – Environment – layperson
6. 12th Rollo – Life in Grace – SD
7. 13th Rollo – Christian Community in Action – layperson
8. 14th Rollo – Total Security in 4th Day
9. Eucharist #3
10. Lunch – (4th Day Serenade)
11. Apostolic Hour/4th Day Eucharist
12. Clausura
13. Departure of Weekenders – Team Clean Up and brief team meeting.

Sunday, the third day, is directed to dealing with others and persistence. On Friday we dealt primarily with the self, on Saturday the focus was on what one can do to change his/her environment, and now it is “go out and get busy “. Just as the team met and formed a community, then the Weekenders entered into this community – the outside world – and try to form their own environments into a living joyous Christian family. The morning serenade can be beautiful and one of the emotional highlights of the Weekend for many Weekenders. The appropriate dynamic is a peaceful, beautiful awakening for sleepy Weekenders. The Palanca Team are responsible for the serenade and need to make sure each Weekender receives a flower and glass of juice.

The Eucharist on Sunday is full of cheer and goodwill. The elements are passed from person to person in real Christian giving and the songs may be exuberant.

If by Sunday a Weekender has not opened up to the group wait for the serenade and the closing. Let the Holy Spirit work in the person’s life beyond the Weekend. We can never force a religious response from anyone. God always respects a person’s freedom to love Him or not. We too, must respect the person’s freedom to respond to the Spirit, to become part of the community or not to. The most important thing in loving is loving people as they are, with no conditions or expectations attached.

During the remaining talks on Sunday and in the afternoon the Weekenders may seem sleepy or inattentive so you as a team member need to continue to be an example of taking notes. After the “Total Security in Your 4th Day” rollo – given by the Weekend Rector(a) it is appropriate to talk about renewal groups and if appropriate suggest a table renewal group. Cursillo exists primarily to create renewal groups – so encouragement and help with those logistics is very important.

At the lunch serenade the Weekenders begin to realize that they are a part of a larger Christian community and that people really care. They see that living the Fourth Day is possible because these people who come to the closing are living it. The team and Weekenders are taken to the Weekender Chapel from the serenade for the Apostolic Hour. Here the Weekenders are given their crosses and are given an opportunity to give their impressions of the Weekend. At the close of the Apostolic Hour the Clausura is explained. It is wise for the Rector(a) to caution the Weekenders not to thank the team or sponsors.

At the Clausura the emphasis is on the testimony of the weekenders. The people who come to the closing come for the Weekenders and the team plays a very minor role. In providing an opportunity for the Weekenders to speak of their experience and its meaning for their lives, the Rector(a) should carefully avoid pressuring anyone who chooses not to speak.

There is a progression and a structure within a Cursillo Weekend just as there is a progression and structure within a Celebration of the Holy Eucharist. Christ calls to Himself during the Eucharist....So too, He calls us to Himself during a Cursillo Weekend. He does this within the framework of the Weekend.

Christ would have us go the second mile. We should continue the pilgrimage started on Thursday evening. We should continue to reach out to the new 4th Day community members and do all in our power to make sure they become as involved as they would like to be with renewal groups, attendance at Ultreyas and being a team member on future Weekends. Each team member should use their own unique gifts to assist with this.

- Continue to pray for the Weekenders
- Monday or Tuesday call any person you particularly got to know.
- Follow up calls as you feel would be appropriate.
- Palanca – a note or a small gift.
- Renewal group – invite people to join your group, start a new group – find out other groups.

- Outreach – church, family, community, etc.
- Encourage sponsorship for future Weekenders.

DYNAMICS AND PROGRESSION OF THE WEEKEND

A Cursillo Weekend is a Christ-centered weekend and is a meeting ground for Christ and His people. It is to be Christ-like, unfolding normally, naturally, and gradually, gently leading and challenging, allowing freedom to accept or question. It is a quietly developing progression where we allow the Holy Spirit to enter and to move freely and powerfully throughout the three days.

Thursday Night

- Focus: Preparation of the Weekender's withdrawal from the outside world.
- Theme: To look into one's self for the examination of conscience and celebration of forgiveness.
- Meditation: Know yourself. Introspection, examination, confession. We ponder God's love and compassion for us and the condition of our soul.
- Silent Retreat: The silent retreat provides a setting for the talks, an introduction. It stresses the need for self-examination and response; self-surrender or dedication, the willingness to be concerned for God and for other men. From this point on, the Weekender is face to face with Christ. Christ is looking at him/her and waiting for him/her to respond.

Friday

- Focus: Proclamation of the message
- Theme: The Ideal of the Christian living the Life of Grace
- Meditation: Three glances of Christ – help us make our response to God. This day brings us face to face with ourselves. We are presented with a new set of values. Every rollo is geared to this.

There are a number of ways of bringing out the progression of the talks of the Weekend. The clergy talks present the theology of living the life of grace, and the lay talks teach how to live the life of grace as a layman. Each day of the Weekend has a specific theme and builds into the Weekend. The first day tells the Weekender what he should be, the second tells him/her what he/she should do, and the third tells him/her what he/she should accomplish. The five talks of the first day are intended to present the ideal of the Christian living the life of grace.

Objectives:

- Rollo #1 -Lay -Ideal: to convince the Weekender of the need of having an ideal. To leave him/her with a clear understanding of the elements of an ideal, and lay the groundwork for further rollos, in which they will learn that Christianity is the perfect ideal.
- Rollo #2 – SD - Habitual Grace: Life in grace is the Christian ideal, and a life of grace is God's gift. This talk should describe both in Scripture and in experience the way God approaches us in a "Grace Style". God is a God of Grace.
- Rollo #3 – Lay- Laitiy: To present the church as a visible society founded by Christ to perpetuate His mission, the mission of the layman as a living and operating member of the body. This Rollo lays the groundwork for the idea of lay action in the church.
- Rollo #4 – SD – Actual Grace: to describe the realization when the Grace of God becomes personalized in the life of a believer – when habitual grace becomes experiential grace. The Palanca concept is introduced in this Rollo.
- Rollo #5 – Lay – Piety: "Arise" introduces the Rollista. The key talk of the day presents most clearly what is fundamental to being a Christian and makes the strongest call to make God the center of all.

Piety states the basis of the Christian life is a living relationship with the Father, or life in union with God.

Saturday

Focus: Transition from existing as a Christian to acting as a Christian.

Theme: The Person of Christ

Meditation: Figure of Christ – shows humanism of Christ: We are invited to an intimate friendship with Him – to learn to know and love Christ.

Objectives:

Rollo #6 – Lay Study: This Rollo makes one feel the need for giving depth and solidity to the Christian life. Instilling the desire to know well the Biblical truths that uphold Christianity. Thus changing our mentality, our way of thinking. Study can help us ‘put on the mind of Christ.’

Rollo #7 – SD Sacraments: This Rollo underlines the incarnational approach (“God was in Christ reconciling the world to Himself”) and the unique position the Bible puts upon Baptism and Eucharist. Also to see sacramental-type grace as present in thousands of other events in the life of a Christian.

Rollo #8 – Lay Apostolic Action: This Rollo serves as a transition from “being” to “doing”. It describes the importance of apostolic action and its place in the life of a Christian. The talk centers on personal contact, and drawing people to Christ.

Rollo #9 – SD Obstacles of Grace: This Rollo should explain the stumbling blocks interfering with accepting a life in Grace. We can be assured that “All things work together for good to those who love God”.

Rollo #10 – Lay Leaders: This Rollo inspires the Weekenders with what can be achieved by a Christian who brings all their natural and supernatural abilities into action, for the service of Christ, in order to influence all those around him/her to live the Christian ideal.

Sunday

Focus: Our presence in the world and our relations with others.

Theme: How does Christ want us to live in the world?

Meditation: “I have chosen you and have appointed you that you should go and bear fruit”.

Objective:

Rollo #11 – Lay Environment: This Rollo challenges the Weekender to analyze his environment and commit it to Christian transformation. We need to recognize the fields of harvest God assigns each of us and work to extend the kingdom of God. The Weekender will see him/herself more and more as Christ’s person in every situation of his/her life.

Rollo #12 – SD Life in Grace: This Rollo tells us to continue to apply the principles of piety, study, and action, achieving a deeper understanding of grace. The emphasis is on God who will continue to shower this grace on us as we return to the world that we have left.

Rollo #13 – Lay Christian Community in Action: This Rollo shows us the need for Christian community. Our mission which is the Christian renewal of society is not ours alone, but ours as a member of a community. This talk must describe a Christian community as a living organism, with a mission in “the world”.

- Rollo #14 – Lay Total Security in Your 4th Day: This Rollo is to convince the Weekender of the need for perseverance for extending and applying what you have learned into their life style for the rest of their lives (4th Day). The Weekenders know they have been called to the mission of bringing Christ into their environment.
- Overall Whereby individuals through small groups may grow and work together to set goals to create a Christ centered environment. Strong emphasis should be placed on the importance of renewal groups and ultreyas which focuses you towards changing the world you live in.

LEADERSHIP SELECTION AND ROLES

The Rector for a particular weekend is selected by the Secretariat based upon the recommendations of the Leadership Committee. They should select individuals who have had experience as an Assistant Rector and have served as a Rector of a support team. The Leadership Committee also selects the Spiritual Director for the Weekend. The Spiritual Director is responsible for selecting the other pastors who are to work the Weekend and the Rector(a) is responsible for selecting Palanca, Kitchen and 4th Day Rector(a)s and the three Assistant Rector(a)s. Since the Rector is chosen several months in advance of the scheduled weekends, he has ample time to select leadership and the balance of the team.

Cycle of Authority

As a Rector, you are part of a cycle of authority, a living stream that has no beginning or end and is constantly renewed by the Holy Spirit. The cycle has five stages:

1. Holy Spirit influences Weekenders to go to Cursillo and they become 4th Dayers.
2. Fourth Dayers elect representatives to the Secretariat and give them authority to give order to the movement.
3. The Secretariat delegates authority to the Leadership Council to select and train, for weekend leadership, persons who have been especially influenced by Christ and who have the unique gifts of the Spirit of leadership.
4. These leaders select and train a community which functions to shepherd a new group of Weekenders the Holy Spirit has influenced to attend their Cursillo.
5. The 4th Dayers including the new ones, elect representative to the Secretariat and the process renews itself.

Rectors come and go, but the stream must keep flowing – and it does, in part because the leaders have fulfilled their roles and added new blood to the flow of the 4th Day Stream

Leadership Roles

A leader is a person who can influence the thinking and actions of others.

It is ironic, therefore, that the first rule of Cursillo leadership is to be a follower. As Christians, we have chosen to follow Christ and to cooperate with others who have chosen to follow Him as well. We must follow Christ first and then the leaders who have preceded us. It is from Christ – who is counting on us to be His body – that we have received our authority to lead as well as from the Secretariat which represents the 4th Day Community as best it can. The burden of being responsible for a Weekend is lightened when you keep in mind that, although you are the Rector, you are a follower – just like the rest of the team – and that Christ is the real team leader.

There are basically three kinds of leadership styles:

1. Authoritarian
2. Shared
3. Laissez-faire (non leader)

Because we are all different we all use different leadership styles. Sometimes all three leadership styles can show up in one person. A person may believe generally in shared leadership and might have shared with other team leaders' decisions about team selection, rollo assignment, and the team meetings. That same person might switch to an authoritarian leader during the Weekend when things have fallen behind schedule, or he/she may switch to a non-leader approach when it's time for his/her rollo. Whatever your style of leadership is generally, or might be at a given moment, it is important that the team know it so they can react accordingly.

Finally a leader is always a leader. The ultimate responsibility rests with him/her. This is not to say you should not delegate. To delegate is not to relinquish or abdicate authority. However, if the person to whom you have delegated a task does not follow through you must be prepared to assume a more authoritarian role or at least take back what has been delegated. It is best to find out before the Weekend whether the leaders you have selected to help you can be counted on. You can do this by delegating many tasks in the pre-Cursillo period to these leaders. Your goal is to be a facilitator the further back you can step without abdicating the more room you allow for the operation of the Holy Spirit.

4 th DAY TEAM				
POSITION	NAME	ADDRESS	PHONE	CHURCH
4 th Day Rector(a)				
Asst. 4 th Day Rector(a)				
Weekend Treasurer				
Team Member				
Team Member				
Team Member				

Team Member				
Team Member				
Team Member				
Team Member				
Team Member				
Team Member				

ASSIGNMENT SHEETS
FOR
RECTOR AND TEAM

4TH DAY RECTOR(A)

- Build a team consisting of 8 full time members + angel crew.
- Give each member of the team a responsibility for the Weekend.
- Use team meetings to build team community and make decisions of responsibilities for the Weekend.
- Pray daily for the team during training time and the Weekend.
- Liaise with the Weekend Rector(a) and other team Rector(a)s to make sure all needs are met for the Weekend.
- Work with the Weekend Rector(a) for the nametag design.
- Work with the Secretariat to make sure all supplies needed for the Weekend are available, candles, crosses etc
- Work with the Good Shepherd Office to make sure you have the keys necessary for the Weekend and know any limitations on use of the building
- Work with Weekend Rector(a) on set up of sleeping rooms.
- Make sure that a member of the 4th Day community or the angel crew is in the 4th day area at all times.
- You are responsible for welcoming members of the 4th day community.
- Thursday oversee the unloading of the truck and work with the other rectors to make sure everyone has what they need.
- Friday work with Palanca Team to set up Stations of the Cross
- Saturday – oversee the agape dinner set-up.
- Sunday work with the Weekend Rector(a) on timing for the lunch time serenade and the Clausura.
- Oversee the Angels and other teams on cleanup of the church. Restoring to how it was (or better) than it was on Thursday.

4th DAY ASSISTANT RECTOR(A)

- The 4th Day Rector oversees the team during the Weekend the Assistant Rector should work with the team members to make sure everything is completed as set out on the Schedule.
- Thursday evening Assistant Rector works with the photographer making sure everyone is present for the photos and assisting the photographer as required.
- Friday evening during Stations of the Cross make sure bed palanca is delivered.
- Saturday morning make sure bibles are placed at the back of the Rollo Room before the start of the session.
- Saturday afternoon assist in any way necessary for setting up of Agape Dinner.
- Sunday lunch serenade and Clausura work with 4th Day Rector as directed.

COMPUTER GEEK/PRINTER

- Thursday afternoon printing of nametags.
- Thursday afternoon printing of candle labels.
- Update directory with new Weekenders and update team information.
- Print out information on photo identifications.
- Print out lists of Weekenders and teams for Agape Bags.
- Other printing/computer projects as required during the Weekend.

PALANCA MANAGER

- Receive palanca during the Weekend and document who gave the palanca and when it should be given out.
- Decide on palanca to be delivered to the Rollo Room during the Weekend.
- Set up Agape bags and make sure each bag receives the same or similar.
- Monitor the Agape bags and make sure none of the 4th Day community place items in individual bags at any time.

WEEKEND TREASURER

- Collect JOG from team members during training sessions.
- Collect any checks or money at check-in time of the Weekenders.
- Work with the Secretariat Treasurer on collecting store gift cards or cash for the Weekend.
- Document money spent during the Weekend, keep receipts and hand to the Secretariat Treasurer at the end of the Weekend.

ROLLO ROOM LIAISON

- Work with Weekend Rector and 4th Day Rector to know when the rollo room is clear for cleaning, placing of palanca etc.
- Work with Weekend Assistant Rectors to know if any supplies are needed during the Weekend.
- Special Needs Weekenders – make sure they have the facilities they need to make the Weekend as comfortable as possible for them.

CHURCH LIAISON

- Work with church office staff to make sure that we have everything we need and that we are not disrupting any church activities with our schedule.
- Friday – make sure that someone is accompanied in the pre-school areas as required by the church.
- Be available for any communications with the church as required.

ANGEL CREW COORDINATOR

- Work with the 4th Day Team/Rector to decide when you will need angels to assist the team.
- Collect names of people willing to angel – these names may come from the Weekend Rector, members of the community or sign up sheets.
- Make phone calls to make sure you have team particularly for set-up on Thursday, tear down on Sunday morning, for Agape Dinner set-up and kitchen serving and clearing on Saturday evening.

GUIDELINES FOR POST-WEEKEND ULTREYA

PURPOSE

- A. To keep on-going the spirit and friendship of the Weekend so it can be a motivating force for all of us to live the ideal, to evangelize the world.
- B. To make possible the visible structuring of Christianity, to help develop Christian community.
- C. To encourage and practice by example how to conduct renewal groups.
- D. To encourage sharing and discussion of the Weekenders life in Grace.

WHEN

Usually two weeks following the Women's Weekend.

ATTENDANCE

ALL team members and Weekenders and their spouses – other members of the 4th Day Community are invited to attend.

DUTIES

Weekend Rectors – share planning, selection of witness speakers – one man and one woman.

Rollo Room Spiritual Director – work out the details for who will do the wrap up talk following witness talks, who will lead in Eucharist and Benediction. (Try to involve as many SDs as possible).

Table Leaders – Welcome members of their table to the ultreya and Direct discussion in small groups.

Music Team led by Rollo Room Music Directors, coordinate with Rector(a)s and SDs, music selection appropriate for Ultreya and Eucharist (popular songs sung on the Weekends)

Palanca Team both teams can pray briefly with their respective witness talk presenters, just before the talk. Also provide and set up the elements for the Eucharist.

Kitchen Team – one Weekend’s kitchen team can st up (make coffee etc) for the potluck, the other kitchen team can clean up and restore the kitchen following the potluck.

4th Day Team coordinates all team participation. One Weekend’s 4th Day team can set up facility, the other can clean up and restore Facility.

Suggested Format for Post Weekend Ultreya

Scheduled 3.00 p.m. – 6.00 p.m. at host church for the Weekends.

- 2.30 p.m. Team arrival for set up.
- 3.00 p.m. Gathering and abrazos
- 3.10 p.m. Greeting by Rector(a)s, announce schedule.
- 3.15 p.m. Music
- 3.30 p.m. Prayer for the Gift of the Holy Spirit
- 3.30 p.m. Post Cursillo Talk – What Now? (Rector) – sample in Rector manual
- 3.35 p.m. JOG Talk (Rector) – sample in Rector manual
- 3.40 p.m. Witness Talks (10 minutes each)
- 4.00 p.m. Devotional from Spiritual Director
- 4.10 p.m. Eucharist & Grace
- 4.25 p.m. Small group discussion – table leaders to guide their group.
- 4.55 p.m. Potluck
- 5.55 p.m. Thanksgiving

Alternate

This would involve having the Weekenders and Table Leaders arriving earlier and having the table reunion discussions before the Ultreya:

- 2.30 p.m. Team arrival for set up.
- 3.00 p.m. Small group discussion – table leaders to guide their group from the Weekend.
- 3.30 p.m. Gathering of 4th Day Community and abrazos
- 3.40 p.m. Greeting by Rector(a)s, announce schedule.
- 3.45 p.m. Music
- 4.00 p.m. Prayer for the Gift of the Holy Spirit
- 4.05 p.m. Post Cursillo Talk – What Now? (Rector) – sample in Rector manual
- 4.25 p.m. JOG Talk (Rector) – sample in Rector manual
- 4.30 p.m. Witness Talks (10 minutes each)
- 4.50 p.m. Devotional from Spiritual Director
- 4.15 p.m. Eucharist & Grace

4.55 p.m. Potluck
5.55 p.m. Thanksgiving