RESOURCE – ROLLO ROOM

PURPOSE OF THE ROLLO ROOM
- Responsible for the Weekenders
- Give the Rollo's, lead table discussion, poster, and chapel visits
- Be sensitive to needs
- Grace the Weekenders any way possible
- Follow the Holy Spirit guidance.

Weekend Rector(a)
- Be a good leader and allow the support team (4th Day, Palanca, Kitchen) Rector(a)s to lead their teams. Be available for advice and offer suggestions but do not try to lead all of the teams.
- You are the leader for the teams and the Weekenders and need to be sensitive to both. The Weekenders are always everyone's responsibility.
- Teachings – give team members time to prepare and make sure they have a current teaching to work with.
- Conduct the Weekend as set out in the manual. There may be scheduling difficulties and the Assistant Rector(a) who is in charge of the Rollo room that day will work with you and the support teams to make up time or to reorganize events accordingly.
- Team Meetings should have an agenda. They should start and finish promptly and the teachings should be delivered in a meaningful manner.
- Communication with Weekenders sponsors and team is crucial. It is important that all team members receive communications and are kept informed.
- Rollo Room Assistant Rector(a)s should assist with all team meetings – each should lead at least one team meeting.
- Leadership table should respect the Rollo's and restrict conversations. If assistants are using text messaging to communicate with the support teams this should be done very surreptitiously as it can be seen as violating the 'no cell phone' rules. It is always important for the gopher of the day to be seen upstairs – there may be things that need to be communicated at any time.
- The Rector(a) or assistant should be in the Rollo room – or with the Weekenders at all times.

Rollista's
- An outline for your Rollo will be provided. Please follow this outline as much as possible.
- The length of the Rollo is stated in your outline. Stick to the time allowed.
- Your creative writing and speaking abilities are called upon to prepare a talk unique for each weekend. The outline remains the same, but you must give new life to it each time.
- Witnessing should be in the first person.
- Inclusive language: Be sensitive to married/single, female/male, for the sake of simplicity the talks from the manuals are written in the masculine gender, you may feel more comfortable using female or trying to go genderless. You also need to be aware of not using specific names of religions in your Rollo.
- Each Rollo has a point; make it and build on it. Share only personal story, not your life story. Only share that story if it applies to the Rollo.
- You may invite family & special friends to come and hear your Rollo – be sensitive to any disruption that may be caused by inviting too many guests – 3-4 is probably a good number.

Table Leaders
- Take a personal interest in the people at your table and get to know them.
- Read the manual on leading a table discussion.
- Confidentiality – If a Weekender at your table is having a problem, discuss it with leadership privately, not openly at the evening team meetings. You are a facilitator not a counselor, go to leadership with problems.

Rollo Room Musicians
- Music is a key element to the Weekend.
- Follow the progression of the Weekend with the music selections suggested.
- Weekenders need to learn the familiar Cursillo songs so that when they leave the Weekend and attend Ultreya, Clausura etc. they will be familiar with them.

Rollo Room Team
- Team meetings should always include Eucharist and end in prayer.
- Help 4th Day with moving any furniture and boxes.
- Make sure facility is left in better condition than it was on Thursday evening.
- All of the Rollo room team will be introduced on Thursday evening with the exception of the Table Leaders. We do not want any Weekender to say he/she was deceived - do not lie in any way.
- Follow the bell. Make fun of it if you wish, but follow it. The Weekenders will follow you if you do. It also helps to keep the Weekend on schedule.