

Utah VDC Secretariat Minutes

January 19, 2012

Call to order 7:02

In Attendance: Tonja Meadows, Marci Landis, Pastor Neil Arnold, Candace Hockett, Mary Kartak, Ruth Hanzlik, John Schmidt, Brick Thompson, Dave Meadows, Debbie Baum, Dale Wise, and Rich Jones

Absent: Linda Casteel (excused), Kelly Martin (excused), Ken Baum, Barb Nelson, Bonnie Knudson, and John Bradford

Prayer of the Holy Spirit

Review and approval of November 2011 Minutes

Devotion—Neil

- Luke 4--
- Shelves full of books Neil intended to read, but has not
- Found 1 book—started reading; **The Politics of Jesus** by John Howard Yoder; making a case from Luke's Gospel—Is Jesus relevant to how we live our lives? (Luke 4)
- Jesus stands and says he is sent to proclaim Good News to the poor...Year of the Lord (Luke 4:18-19)
- Look at the actions Jesus says he is going to do and question how this relates to our lives today
- Could Jesus mean these things literally
- Year of the Lord's favor--Jubilee—49 years and in 50th year—all is restored—debt, loss—evening of all Jewish society—all would act like God
- What would it mean for Jesus' followers to actually take this seriously and live like Jesus
- When God says, "the Kingdom of God is here." Are we going to go for it or keep a step back just in case?
- What is holding on to your life? Anxiety over illness, job stress, family, worry about money
- This story is always about God's abundance first! It is a gift for every one of us (Jubilee)
- Bethany Hamilton example: In the movie "Soul Surfer" she is asked if she would go back to the day of the shark attack and not go surfing so she did not lose her arm? She said, "I've had the chance to embrace more people with one arm than I ever could with two."—God's abundance!

Ministry Reports

Convenor—Tonja

- Sponsor Duties to community
 - did not get those to John B yet—get out in February
- Spotlight ministry duties and send to community
 - did not get those to John B yet—get out in February

- Candidates for elections—get list by 2/1/12—
 - Mark Hollier—Brick call
 - Bobbi Spring—Mary call
 - Lance Petner—Dale call
 - Jim Duff—Dave M call
 - Hugh Cawthorne—Brick call
 - Brie Brunsvold—Tonja call
 - Andy Hermonson—Rich call
 - Put on website and announce at Ultreya for those lead by the Spirit to run
 - How many should we put on—let them know we will have x number of names for 3 positions—may not be called by God this time through vote

- Arrange meeting for directory with Bonnie, Dave, Candace
 - Candace is picking up the computer from Patty Christensen Sunday 1/22/12; John Bradford getting Dave Meadows information about the database and how to extract data; Candace wants Weekend #, Name, and Positions served; Dave asked Candace for list of what she is looking for.

- Regional phone call—
 - Loretta Harten contact for VDC of the Rockies—call on 1/24 8 to 9pm—Rich Jones; half on old business; half on National Conference in July

- Curisillo update Jim Duff
 - When we had servant training in Novemeber—Jim Duff was asked to step down form organizing Catholic Cursillo
 - Walk to Emmaus Men's Sept 27-30; Women's October 4-7; should VDC do 1 weekend a year like Emmaus and do it opposite theirs?
 - Mary—suggested National weekend like a vdc weekend and then regroup in spring;
 - Tonja—fear that only 1 weekend we will fold;
 - Dale—maybe the Lord's Day in the fall instead of weekend;
 - Rich—maybe we need to do more between weekends to get the interest up—focusing more on the local church—leaders for the local church;
 - Neil—making inroads to pastors that have preconceived notions about VDC—talk to God about man first before talking to pastors about God—What are we called to do;
 - Dave M—Sponsorship importance; Rich—one purpose—Renewal Groups;
 - Debbie—does SD need to be Lutheran Pastor—
 - Neil—No; pastor Steve Reinhardt, Methodist, has been one;
 - Tonja—do we create ministry position to be a liaison to pastors—position would connect with lay member of church and meet with pastor; start with praying to God about direction and movement;

Asst. Convenor—Marci

Spiritual Director—Neil

- Any progress securing SD for spring weekends
 - SD's Neil has talked to 1 pastor who has interest and someone else has talked to another pastor who has shown interest.

Allocations—Dale

- Sponsor letter progress
 - did not get done; maybe a special letter to sponsors that have medical issues—write personal letter to those of concerning weekenders; Dale pen sample letter
- Read allocations manual
 - read through it; 2 pages guidelines for allocations;
 - supposed to be a committee of 4 or 5 individuals to review applications and determine eligibility;
 - need to go back to committee with a short notice schedule;
 - This spring Dale will ask 4 people to help review applications;
 - The only letter denying in manual is for age—younger than 21;
 - No details for denying for medical or religious reasons;
 - Dale to look at national site for info about allocations procedures—contact national for their guidelines and bring to next council or email council;
 - Ann's info may have been from Minnesota;
 - Dale has done an ad hoc committee by calling Convenor, SD, and rector(a)
 - Need to set policy of what needs review by committee for acceptance for weekend;
 - Did have to turn some away because of limit on space

Communications—John

- Newsletter next date—March 1
 - Tonja will get sponsor info;
 - include elected secretariat members;
 - Need info by last week--Feb 24th;
 - Rich put invite promo for Nationals;
 - 3 months of dates for Prayer Renewal
 - John put a monkey survey out with elections and request to pray about direction—review this at next meeting—Monkey survey out by 2/3 to 2/17--results on 18th and paper vote at Ultreya on 2/19
- Neil putting feelers out for SD for secretariat

Training—Mary

- Report on Rector Training and upcoming trainings
 - Good rector(a) training
 - Emily doing well
 - 1/28 leadership training
 - Male musicians large gap; Ken was speaking to Dan about this need; Lance Petner may be able to help;
 - Looking forward to great trainings

Ultreya/Liaisons—Ruth

- Schedule for trainings at GSLC for Spring weekend
 - Everything ready for spring
 - Need another new Fridge—another fridge broke
 - Ruth will be at 1/28 training
 - AA book club on Friday?-sometimes they have a meeting and do not schedule a room—will not happen
 - Daycare not expanding—need a few more to get background check to have escorts for set up

- Emily has been background checked because her kids will be at daycare; Emily is checking with Cheryl to see if other daycare parents with background check have been involved with VDC
- Candace is going to have a background check and be available during weekend
- How many VDC people with background check do you want? (limit) get parameter of how many downstairs; badge, how many getting background checks; need rector's to know Ruth is overseeing access to downstairs during daycare hours
- Brick could do background check if he is needed

Policy/Procedures & Trailer/Property—Rich

- Dave M. take cart and put formica board on to slide bins easier onto cart—Rich can get thin acrylic sheets for that purpose—can be cut with table saw with fine tooth saw blade—Dave Meadows is going to work on a couple of things—Rich checking on getting a 2nd cart to be used for kitchen
- Go through carpet squares and pick out best 40 and dump rest—Dave Meadows—Way to go SuperDave

Finance—Candace/Brick

- Account summary
 - Did not get the state tax refund yet- \$370 to come
 - Thrivent—about \$3800
 - \$10,400 in checking
 - Candace to send account summary to Tonja to attach to minutes

Music Coordinators—Ken and Barb

Renewal Group update-Debbie

- Renewal group—
 - Why they are not taking off;
 - Maybe focus on the fellowship aspect of renewal group;
 - fear of responsibility;
 - Debbie tells them that the focus of the group depends on what the group needs;
 - Dale—Leader for the group helps success of group;
 - Maybe have someone at Ultreya give testimony about renewal group success;
 - Rich organize skit for post weekend Ultreya giving a picture of a renewal group—Rich to contact person in charge of post weekend Ultreya to get time on schedule that works;
 - Neil—at the end of the day, be aware of what God has going on nearby;
 - Neil—about having Christian friends;
 - Renewal group is what got Rich through everything with Cindy!;
 - Neil—“My spiritual life is richer when I invite somebody in.”
- Update on Barb from last weekend—
 - Was she offended—no, loved being with everyone;
 - asked her about temple cards—Barb said she only gave out her business card—did not have temple cards;
 - Barb was asking Debbie about websites for information—Jews for Jesus, etc;
 - Barb is in renewal with Beth Hazur and Kay—catholic woman from the weekend(?)

Palanca—Kelly

Prayer Chain—John
Directory—Bonnie

Website—Dave

- Renewal group update
 - will post whatever is needed; take whatever Debbie gives him; can do a description
- Consolidate websites?
 - Working on it
- Paid for domain????

Other

- Spring Rector(a)
- We are scheduled with OSLC for the year—will get choir director and music minister contact numbers to get in if needed—Rich has key
- Need to send out as a nonprofit to everyone who has donated throughout the year—Candace may need postage
- Rick Hanzlik sent link for downloading outlines for Rollos
- Trailer is relicensed for another year—took off \$21 for property tax because we are nonprofit
- Most applications are downloaded; hands out only a few print applications—can it be filled out online? Build it as a template -Neil suggested talking to his wife, Julie Arnold, about building a template.

Pray

Adjourn 9pm

Minutes submitted to Tonja Meadows

Next Meeting February 16, 2012, 7pm

Utah VDC Secretariat Meeting
February 15, 2012

Meeting was called to order at 7:00 p.m. and opened with The Prayer of The Holy Spirit

In Attendance: Tonja Meadows, Candace Hockett, Mary Kartak, Ruth Hanzlik, John Schmidt, Brick Thompson, Dave Meadows, Kelly Martin, Linda Casteel

Absent: Pastor Neil Arnold and Dale Wise, Marci Landis, Debbie Baum, Rich Jones, Ken Baum, Barb Nelson, Bonnie Knudson, and John Bradford

Prayer of The Holy Spirit was said

Minutes from the September 19, 2012 meeting were reviewed. Mary Kartak moved and John Schmidt 2nd with resulting unanimous vote to accept minutes as written

Tonja Meadows gave the devotional based on Isaiah 6:8—God's call of "Who will go for us?" How God speaks to us in a "still, small voice."

Convener—Tonja Meadows

- Table Leader manuals—Dave and Tonja Meadows have redone them as not all Table Leaders will be doing Rollos. They are in a PDF format and can be downloaded from the internet from now on
- Ann Pritchard volunteered to rewrite the Rollo Outlines—Decided this would run the risk of not having them connect with the other Rollos, thus the answer from the Secretariat was no
- Tonja Meadows will update ministry responsibilities
- Election Deadline Date will be February 24, 2012. Can be done on Monkey survey. Tonja will make paper ballots for the Ultreya on February 19, 2012. John Bradford to resend announcement on the Web Page
- Will call Chad Larson as the previous trailer driver was laid off work and wants to attend the Men's Weekend. Will Chad sponsor him? Rich Jones may know another driver for the trailer, if needed
- Check to see if the trailer can be dropped off from Tuesday to Tuesday. Ruth to check with Cheryl regarding possibility

Assistant Convener—Tonja Meadows Reporting for Marci Landis—

- GSLC youth are sponsoring a family night in June. Do we want to open this up to the VDC Community and announce it in the Newsletter? Decided to postpone decision until next month

Spiritual Director—Tonja Meadows Reporting for Neil Arnold

- Spiritual Director for the Men's Weekend is Pastor Jeff Nellerhoe. The Spiritual Directors for the Women's Weekend are Pastor James Wakefield and Pastor Christine Nelson.
- Not sure if Julie Arnold will help with online applications at this point

Allocations—Tonja Meadows Reporting for Dale Wise

- Currently, Dale has received 2 women's applications and 1 man's application.
- Still needs to contact National VDC for guidelines of criteria in accepting weekenders.
- Currently working on revisions of the Sponsor's Letter

Communications—John Schmidt

- Waiting for information to put in the March 1st Newsletter
- Check with Pastor Christine for Pastor's Corner article
- Other possible contributing Pastors may be Pastor Rick Earhardt and Pastor Chuck Saban

Training—Mary Kartak

- Well set up trainings for trainings. Rectors/Rectoras coming with their Teams

Utreya/Liaisons—Ruth Hanzlik

- 4th Day Members allowed downstairs during set up of the weekends as per Cheryl's recommendation include Candace Hockett, Ruth Hanzlik and Marllys Hewett
- New refrigerator in kitchen
- Call Cheryl or Denise regarding Wireless internet use during weekends—Check on Security for this

Policy/Procedures & Trailer/Property—Dave and Tonja Meadows Reporting for Rich Jones

- Rich just got acquainted during Nationals Phone Call
- Carpet squares wired on rolling rack but the rollers with castors have not been replaced yet
- Dave Meadows currently has two VDC bins with name tags, placemats, laminator and cutter. This will tentatively go to the Hanzliks during the first training

Finance—Candace Hockett and Brick Thompson

- Total Thrivent Investment Management Account \$4,096.41
- Total Checking Account \$10,740.99
- Sales & Use Tax Refund received—\$370.00
- Candace to create/disburse letters acknowledging contributions
- Can get address updates for directory from checks
- Should be announced at the February 19th and the March 18th Ultreya that the JOG given will be used as money for the weekend Kitchen supplies and snacks. This can be presented as a "Good deal" in that people would write the checks and the food purchases would be taken care of by the Kitchen Team
- In terms of weekend supplies—We have 10 candles (can be purchased at Mancusos), 6 yellow books (Tonja Meadows to call Kinkos to check on cost of copies and Dave Meadows to check on cost of copies with Darren Orr), we are okay with crosses. Dinner glasses were brought up as a concern

Music Coordinators—Tonja reported for Barb Nelson and Ken Baum

- Nothing to report at this time

Renewal Group—Tonja and Dave Meadows reporting for Debbie Baum

- Debbie is working on Renewal Group Explanation letter to community—"What is a Renewal Group?"
- Dave gave her some information for this

Website—Dave Meadows

- Spoke with Ron Millard—Can do some reports. There are no workable templates
- Directory—Trying to update addresses, phone numbers, Teams and weekends worked
- Needs to talk with Bonnie Knudson regarding Directory update
- Computer tutorial page for weekend computer person—"Save as" for each weekend
- Purchased HP 3600 printer for VDC—Can get HP cartridges at Cartridge World and Costco
- Getting Manuals on PDFs and will put on Website so people can print out what they need to be done by the beginning of trainings for fall weekends.

Other

- Secretariat members-Bring all manuals to March meeting for the shuffle of ministries
- Discuss Lord's Day at the next meeting
- Suggested congregational focus—Zion's Lutheran Church (Emily Terrell would like opportunity to talk with the Pastor. Other churches to focus on include Our Saviours in Holiday and Grace Lutheran Church in Bountiful
- Dave Meadows there will be a Summit on Church Planting and he will check on other groups out there to see what kind of feedback we get
- Dave Meadows recommends all Secretariat Members should look at The Essentials of VDC—Suggested this be read and discussed at some point

Closing prayer was said

Meeting adjourned at 8:30 p.m.

Respectfully submitted,
Linda Casteel
VDC Secretary

**Utah VDC Secretariat Meeting
March 15, 2012**

Present: Marci Morse, Mary Kartak, Denise McConkie, Bobbi Spring, Ruth Hanzlik, Mark Hollier, Neil Arnold, Dave Meadows, Rich Jones, Dale Wise, Tonja Meadows, Brick Thompson, Candace Hockett, and Linda Casteel

Absent: John Schmidt, Debbie Baum, Ken Baum, Kelly Martin, Barb Nelson, Bonnie Knudson, and John Bradford

Prayer of The Holy Spirit was said

Minutes from the February 15, 2012 meeting were reviewed. Candace moved minutes be approved as written and Marci Morse 2nd. Minutes were unanimously approved as written.

Pastor Neil Arnold gave devotional based on Hebrews 11:1—Renewing our call and the examples of faithful people living in expectation that God will act.

Convener-Tonja Meadows

- Welcomed new Secretariat members, Denise McConkie, Bobbi Spring and Mark Hollier
- Drawing was held to see which new member would be replacing Chad Larsen and thereby serve a 2 year term—Denise McConkie will serve a 2 year term
- Vote taken to elect new convener—Marci Morse
- Secretariat members were asked to share reason(s) they chose to serve with new members
- Tonja will update Ministry Responsibilities
- Forgot to call Kinkos, but Darren Orr printing 200 copies of the Yellow Booklet within the week
- April meeting will be held on April 26, 2012 due to Women's Weekend starting on April 19, 2012
- Tonja appointed as the Key and Pin Number Person (hahaha) for the Secretariat—Gave the key to Marci Morse
- Lord's Day discussion—Suggested it be held in lieu of Fall Weekends. Decided to hold both Lord's Day and Fall Weekends
- Talked about Revitalization activity during January/February time frame
- Shared with the new members current roles and responsibilities—Tonja encouraged us to keep things going strong and to train each other in our new roles
- Appointed people who have agreed to continue in their roles include: Kelli Martin (Palanca), Debbie Baum (Renewal), Brick Thompson (Financial), Ken Baum (Music) and Dave Meadows (Website, Directory, and Manuals). Barb Nelson has declined continuation in the area of music.
- Pastor Neil will act as an interim Spiritual Director for the Secretariat. He is looking for an assistant

Assistant Convener—Marci Morse

- Real Soccer is a June game (either the 22nd or 23rd). Family and Friends 500 tickets available in the Northwest Corner. 800 seats. Cost \$15. Marci to send John Schmidt date and information to be posted on website

Spiritual Director—Neil Arnold

- Spiritual Directors and Grace Talks for the Weekends still being arranged

- Dave Meadows to call Julie Arnold for help with VDC Applications—Create a template on the Website which someone could download or print. After that, someone will call Dale Wise to inform regarding development

Allocations—Dale Wise

- The National Site indicates weekenders should be baptized believers, Christians.
- Medical issues—We need better procedure. Suggested the sponsor be completely available to the weekender
- Sponsor Letter—Dale will contact sponsors of those with health concerns

Training—Mary Kartak

- Continuation of trainings held Saturday, March 17, 2012 and then the Prayer Walk on March 23, 2012
- Trainings dates for the next weekends include: Rector/Rectora—June 26th, All Team Rector/Rectoras—July 21, Tuesday Team Trainings —August 14, 21, 1nd 28, Saturday Team Trainings September 15 and Friday Prayer Walk September 21.
- September 27th-30th is the Men's Weekend and October 4th-7th is the Women's Weekend
- Grace Lutheran Church—Donation to Churches for Team Training Times has been sent
- Leadership training—More time with resource person and more time for Team Discussions

Ultreya/Liaisons—Ruth Hanzlik

- Next Ultreya at Ascension Lutheran Church
- In terms of internet use, Cheryl will give Ruth the password for connection
- Chad Larsen has indicated he would be happy to sponsor Danny
- Dave Meadows, Rich Jones, Candace Hockett have keys to the trailer
- Trailer can be on site the Tuesday prior to the Men's Weekend through the Tuesday after the Women's Weekend
- Flowers have been ordered under the GSLC name and tax #--Candace will handle this

Policy/Procedures & Trailer/Property—Rich Jones

- Trailer registered and ready to go
- Hub cap has a little leak

Finance—Candace Hockett and Brick Thompson

- Net Income was \$585.25 for January 1-March 15,2012
- Total Thrivent Investment Management Account \$3,819.45
- Total Checking Account \$14,776.94
- \$369.25 received for Jog—Food
- One application and team member fee covered last weekend
- Printer and delegate need to be covered
- \$75 Scholarships available for weekenders as necessary

Renewal Group—Tonja and Dave Meadows reporting for Debbie Baum

- Working on Renewal Group letter

Website—Dave Meadows

- Rollo Outlines-Protected—Login on National site menu

- Dave will scan all manuals for Teams and then give login password to new Rector/a
- After each weekend, the password will be hidden or changed for the next weekend

Miscellaneous

- Candace will get glasses at Mancusos
- Question raised regarding CD of Rollos made and given to the weekenders—What happens in the Rollo Room stays in the Rollo Room. Also, possibility of copycat Rollos if CD made

Next Meeting

- Job shifts made
- Prayers and anointing for positions
- Rich Jones will make and distribute Policies and Procedures

Closing prayer was said
Meeting adjourned at 9:00 p.m.

Respectfully submitted,
Linda Casteel
VDC Secretary

Utah VDC Secretariat Meeting
April 26, 2012

Meeting was called to order at 7:00 p.m. and opened with The Prayer of The Holy Spirit

In Attendance: Marci Morse, Mary Kartak, Denise McConkay, Bobbi Spring, Mark Hollier, Neil Arnold Candace Hockett, Rich Jones, John Schmidt, Brick Thompson, Dave Meadows, Kelly Martin, Ken Baum, Debbie Baum, Emily Terrell, Dan Kartak, and Linda Casteel

Absent: Dale Wise (Excused), Bonnie Knudson, and John Bradford

Corrections to minutes included Pg 1-Denise McConkay and pg 3-Candace bought candles from Mancusos and glasses were obtained through Tim Adams. Candace moved and Dave Meadows 2nd. Minutes were approved as corrected.

Pastor Neil gave a devotional on Living the Easter life we are called to live. HE IS RISEN—PRESENT TENSE!

Men's Weekend Report—Dan Kartak—It was such a blessing to him to serve as Weekend Rector!

- Minor issues affected Men's Weekend—13 Weekenders and 1 weekender went home (Dave Meadows took him home and will check to see if Chad Larson (sponsor) picked up his candle and Bible
- Pastor Neil said the men bonded tightly as evidence of the fact that the Chapel Visits were lengthy—Bonded in care and prayer!
- Dan suggested VDC check on acquiring its own sound system rather than relying on the system at the host church. Cost and storage would be concerns. Ken will check into this (\$300-\$500 is the guess on the cost). Discussed possible rental of sound system. Decided that if one were purchased it would pay for itself within a couple of weekends. Cords would have to be color coded/labeled.
- Lights for Stations of the Cross discussed—Russ Glenn built them and Rick Hanzlik has worked on them. Not sure if they belong to VDC or GSLC. Marci to check on this. New light system is needed, Marci will call Russ
- Check with each team Rector/a to see what items are missing at this time

Women's Weekend Report—Emily Terrell—Echoed that it was such a blessing to her to serve as Weekend Rector!

- Lost one weekender as well
- Working around the Daycare issues was no problem as everyone knew what to do and acted appropriately
- All Team Members except the Table Leaders slept upstairs—Worked well
- Suggested the maximum number to put in the Quad be 15 or 16, 4 in the Western room and 6 in the Jungle Room—Total of 26 including Table Leaders could comfortably sleep downstairs
- Rooms unavailable during the day was a slight problem as some of the women wanted coats/sweaters. Kelli acted as the runner for these items, so it wasn't too bad
- Emily will make a CD of the letters for the Weekend to give to future Weekend Rector/as
- Suggested Prayer of Holy Spirit be place on the Podium
- One handicapped weekender—Not a problem this time as Dani took her under her wing and Sponsor was **very available and willing to help as needed! Key to success!**
- Pastor Neil to send a PDF copy of the Spiritual Director book to Dave Meadows
- Schedules of musicians and 4th Day had slight discrepancies with the Rollo Room Schedule
- Smokers need someone to let them in (an Assistant) as we can no longer prop the door open—Walkie Talkie or Baby Monitor suggested to help with this situation

- People desiring to work a Team but not called—Lists of interested people being gathered but not making it to Team Rector/as. Dave made corrections to VDC Directory with addition of Teams worked. Table Leaders should be encouraged to follow up with weekenders to see if they would like to work a Team and which Team(s) they would be interested in.
- Item to be discussed next time—Application for Team Workers to include Team Training Dates so people will know extent of their commitment

Convener—Marci Morse

- New Secretariat Members anointed and prayed over
- Weekend injury—Val Simonson cut herself and needed stitches (\$50 down payment for medical attention). Church does have insurance and we would be covered under it as we were using their facility. Pastor Neil suggested it would be a gift to GSLC for VDC to pay for the injury care. Possibility of insurance to cover the weekends discussed. Brick indicated that the VDC community in Las Vegas has a policy for 12 events per year. Candace made a motion and Mary 2nd for Brick to check with Hugh Cawthorne regarding incident report form (which could be included in all manuals) and legal liability issues. This motion unanimously passed. Rich made a motion and Bobbi 2nd that VDC pay for Val's resulting medical bills. Motion unanimously passed.
- Distributed Committee Job Descriptions—Read through them and email concerns to Marci
- REAL soccer game—June 20th Friends and Family Night. To be put in Newsletter
- Had Thank You cards for Secretariat Members to sign which will be sent to Grace, OSLH and GSLC. Monetary thank you has already been sent to Grace, according to Brick.

Assistant Convener—Mary Kartak

- Visit with churches and pastors regarding VDC—Also talk with Pastor Neil regarding this activity

Spiritual Director—Pastor Neil Arnold

- Is seeking Lord's leading regarding a new Spiritual Director for the Secretariat

Communications—Mark Hollier

- John Schmidt will help Mark with the May 1st Newsletter
- Decided to put a picture of the Secretariat Members in the Newsletter
- New Weekenders list and welcome to the VDC community to be included in the Newsletter
- Rich Jones continuing delegate to the National VDC meeting. Vote taken for 2nd delegate—Congratulations go to Ken Baum J! This information to be included in the Newsletter

Trainings—Bobbi Spring

- Training dates for the Fall Weekends are as follows:
June 25—Weekend Rector and Rectora
July 21—Team Leadership Training (all Rector/as and Assistant Rector/as)—Possibly at Grace
August 14, 21, and 28—Tuesday Team Trainings)—Possibly at Grace
September 15—Saturday Training at GSLC
September 21—Prayer Walk at GSLC
- Bobbi to set up trainings 1 year in advance and will work with Ruth Hanzlik in regards to GSLC

Ultreya/Liaisons—Denise McConkay

- Set up Ultreyas for 2013—Ruth Hanzlik will support
- Suggested Mountain of Faith Lutheran Church in Tooele be included in the schedule

Policy/Procedures—John Schmidt

- Early Bird Registration Fee has a discount of \$20 for National VDC Delegates—Candace and Brick wrote checks for Rich Jones and Ken Baum registration fees

Trailer/Property—Rich Jones

- Last year Rich was our VDC Nationals Delegate
- Pastor Neil may go—Needs to check on a couple of things. Will let Candace/Brick know if he is going to take advantage of Early Bird Registration Fee
- Supplies needed for next weekend include—Candles, nails, lights for the cross, tea lights and Agape Dinner invitations
- Supplies in hand include—Bibles for one more weekend (can order them online now), crosses and tears
- Candace suggested wrapping the large wooden cross in bubble wrap to protect the lights. Bobbi said she may be able to acquire some for us.

Finance—Candace Hockett/Brick Thompson

- Skyline undercharged us for VDC Weekend flowers
- Brick has changed the names of the Leadership for Thrivent records – Need to include Convener, Marci Morse; Assistant Convener, Mary Kartak; Financial Representatives—Candace Hockett and Brick Thompson; and Secretary—Linda Casteel
- Will email financial reports

Music Coordinator—Ken Baum

- Lack of available musicians continues to be a problem

Renewal Group—Debbie Baum

- Renewal group explanation /letter to community “What a Renewal Group Is”—Discuss next meeting
- Call new VDC members ASAP to assist in Renewal Group formations
- Possibility of coming in to talk with the Weekenders regarding renewal groups during the weekends was raised

Palanca—Kelli Martin

- No report at this time

Website/Directory—Dave Meadows

- Currently in contact with person who wrote Directory program
- Working on Online manuals and updates
- Will acquire Spiritual Directors Manual from Pastor Neil

Miscellaneous:

- Marci Morse has VDC keyboard
- Mary Kartak has Jesus’ robe for cleaning
- Old Chicken suit is missing...again! (CLUCK, CLUCK L)

Prayer was said in closing

Meeting Adjourned at 9:39 p.m.

Picture taken for Newsletter

Respectfully submitted,
Linda Casteel

VDC Secretary

Utah VDC Secretariat Meeting
May 17, 2012

Meeting was called to order at 7:01 p.m. by Marci Morse and opened with the Prayer of the Holy Spirit

In Attendance: Marci Morse, Mary Kartak, Denise McConkay, Bobbi Spring, Mark Hollier, Neil Arnold, Candace Hockett, Brick Thompson, Dave Meadows, Ken Baum, Debbie Baum, Dale Wise, John Bradford and Linda Casteel

Absent: John Schmidt (Excused), Kelly Martin, and Bonnie Knudson

Minutes from the May 17, 2012 meeting were reviewed. Candace Hockett moved and Bobbi Spring 2nd with resulting unanimous vote to accept minutes as written

Pastor Neil gave a devotional on Revelation 19:19—We are all invited to the Marriage Banquet of the Lamb!

Convener—Marci Morse

- Hugh Cawthorne is checking on liability needs for VDC as well as church's insurance. We will ask Hugh regarding forms covering Team Members insurance information, insurance waivers for Team members/weekenders and an incident report form
- Suggested the medical concerns, insurance and emergency contact information be kept by the 4th Day Team and given to the church
- Need for an incident report form to document injuries also discussed—Marci will bring a form and Denise will bring a form from work
- In future weekends it is recommended a list of Instacare sites, addresses and hours of operation be made available (Val was taken to Alta Hospital for her injury during the Women's Weekend—Cost was \$1,150 but it was reduced to \$850)—This list will be compiled by Candace and Dave will include it in the team rector/as manuals
- Marci will contact the past team weekend rector/as for to receive input regarding problems/concerns
- Marci will contact Emily Terrell regarding CD of weekend letters
- VDC Lights—Russ checked with FFej who indicated he would give the lights to VDC provided Kelli says it is ok. Russ would rework the lights, which would be less expensive than building a new set
- Meet with Secretariat members to discuss job descriptions between June 7th and the 20th

Assistant Convener—Mary Kartak

- Mary brought thank you cards for us to sign for those who presented the Grace Rollos at the weekends

Spiritual Director—Pastor Neil Arnold

- Ground work in seeking a new spiritual director has been done in asking for pastor participation
- Lord's Day—Done in January to arouse interest in VDC. Suggested organizing committee to include Bill Cazer, Ruth Hanzlik, and Pastor Neil. A place which could hold 100-150 people is needed. Suggested we try Ascension in Ogden

- Servant Training in November

Allocations—Dale Wise

- Secretariat agreed the number of weekend participants should be capped at 20 due to our current available sleeping space
- Deaf Community outreach discussed—Pastor Neil, Pastor Jeff, and Kim Russell are in the fact finding stage of organizing a weekend/set of weekends for the deaf community. Bonded/licensed sign language interpreters would be needed. Separate or coed weekends for the deaf community also discussed. Pastor Neil will check at the VDC Nationals as to whether or not VDC weekends have been done for the deaf community and the procedures followed

Communications—Mark Hollier

- John Schmidt gave mark a template of the newsletter form
- Mark will put together a draft of the next newsletter
- Ken will talk with Pastor Rick regarding an article for the newsletter regarding their new Tooele facility
- Newsletters will be distributed every other month
- The May Newsletter will be given to Dave Meadows and John Bradford—A link will be posted on the Utah VDC website for the VDC community. May Newsletter to include dates of Nationals and encouragement of the VDC community to contact Ken Baum or Ruth Hanzlik if interested in going as many people are needed as volunteers to help in support areas. John Bradford will also post this in the Prayer Chain news. The possibility of carpooling/caravanning will also be mentioned

Trainings—Bobbi Spring

- Meeting with Mary Kartak to discuss trainings
- Mary will contact Grace in Bountiful regarding trainings dates for the weekends
- Bobbi will contact Ruth Hanzlik regarding Friday Prayer Walk dates and Saturday Training availability

Ultreya/Liaisons—Denise McConkay

- Tonja and Dave Meadows have the current church liaisons list
- Denise will check with involved churches to see if we can obtain liaisons for all involved churches. Churches with 4th Day Members include: Christ EV Free in Orem, Southeast Christian Church in Murray, Adventure Church in Sandy, St. Thomas More in Sandy, St. Andrews Catholic Church (Maxine a member and Denise will check with her regarding being a liaison), UGC (Dave Meadows volunteered to be the liaison)
- Dave will also check with the St. Ambrose Church priest regarding interest in VDC. Marci has begun dialogues with Bishop Westor in bringing the Christian Community together. Jim Duff was highly involved in the Cursillo Movement, Walk to Emmaus and VDC.
- In checking with Pastor Rick, it was suggested Denise approach it from the standpoint of wanting to rally around their church and offering support for their upcoming open house. Possibly rally in Tooele in August to support the Tooele church. Esther Raymond suggested as a possible liaison. Denise will contact her. Ken will ask Pastor Rick about a liaison for the Tooele church as well.
- Begin setting up Ultreyas for 2013—Mary Kartak and Ruth Hanzlik volunteered to help with this process

- Next Ultreya is June 24th at Our Saviors in Holladay

Policy/Procedures—Marci Morse reported for John Schmidt

- Discussed the idea of obtaining business cards for VDC with a name and number of church liaisons listed on the back. Candace moved and Denise 2nd—Unanimous vote to do this. John Bradford and Dave Meadows suggested using the Utah VDC logo for the cards
- There are issues with sending the VDC Newsletter through email—Copyrighted material as well as large content of letter according to John Bradford.

Trailer/Property—Marci Morse reporting

- Rich and Cindy Jones have moved to Washington thus creating an opening on the VDC secretariat—Marci will check with John Schmidt regarding taking this role and Hugh regarding his willingness to fill the Policies and Procedures role for a 2 year commitment
- Rich suggested Ruth Hanzlik be his replacement delegate for the NLSAM 2012 Convention due to experience—Ruth has agreed to fill this position. Vote for a new delegate to be held next year
- Supply needs for the upcoming weekends include Agape invitations, nails and candles. We are ok with supply of Bibles and Candles

Finance—Candace Hockett/Brick Thompson

- Balance Sheet indicates a total liabilities and equity of \$23,837.60 at this time
- Candace reported \$370.00 will be deposited and \$460.00 will be spent. Also, the total cost for the past weekend injury was \$1,302.96
- Candace will redo the weekend report and will call team member Sharon Kemp for assistance

Website/Directory—Dave Meadows

- Before the end of May, Dave will be sending our current information back East for updates
- Extract program needs to be written
- Will pull renewal group list off the Utah VDC site and will include Applicants names with Sponsors on the VDC laptops
- Current VDC lists have incorrect emails, phone numbers and addresses—Possibly call church liaisons/home church asking for updates on this information when given the first and last names of the VDC members. Coordinate with John Bradford-- Bounce list for the ones who don't respond
- Update the VDC computer program to the most current program
- Suggested we read the Essential of VDC
- Dave will create a PDF file of VDC members and the positions they have worked on Teams and send them to the Secretariat

Palanca—Marci Morse reporting for Kelli Martin

- No report at this time

Renewal Group—Debbie Baum

- Working on a renewal group explanation/letter to the community describing “What Is A Renewal Group”—Intentional relationships centered around our relationship with Jesus Christ
- The men Debbie has called are interested in renewal groups. Debbie has received no responses from 6 men, 2 have no phone number, and 1 has no email address

- Women have not yet been called
- Marianne Liston will help Debbie with calls and establishing Renewal Groups
- Renewal Groups are discussed in the last Rollo, but suggested Renewal groups also be presented at the Post Weekend Ultreyas

Music Coordinator—Ken Baum

- Needs phone numbers of the musicians in the community
- Music books—Digital compilation of music for the musicians would include music and words
- Question was raised regarding whether or not VDC needs its own CCLI license—Currently we are under churches licenses when we are there. There are copyright issues to be considered when we are in the Palanca Chapel. CDs and You Tube can be utilized. A CCLI license is between \$15-\$100 per year depending on nature of the license. Ken will check on this information. As Barb Nelson maintains one for UGC, she may be a resource of information for Ken

Prayer Chain—John Bradford

- Has a digital copy of the Utah VDC banner to be used at Nationals
- Discussed Stations of the Cross-Possibly use little banners to assist in presentation for the Deaf Community

Prayer was said in closing

Meeting Adjourned at 9:53 p.m.

Respectfully submitted,
Linda Casteel
VDC Secretary

Utah VDC Secretariat Meeting

June 21, 2012

Meeting was called to order at 7:03 p.m. by Marci Morse and opened with the Prayer of the Holy Spirit

In Attendance: Marci Morse, Mary Kartak, Denise McConkay, Bobbi Spring, Mark Hollier, Neil Arnold, Candace Hockett, Ken Baum, Debbie Baum, Dale Wise, and Linda Casteel

Absent: John Schmidt (Excused), Brick Thompson (Excused), Dave Meadows (Excused), Kelly Martin (Excused), John Bradford (Excused) and Bonnie Knudson

Minutes from the May 17, 2012 meeting were reviewed. The following corrections were noted: Brick Thompson would be calling Hugh Cawthorne regarding insurance and liability issues. Marci would be speaking with Bishop Westor regarding VDC as the opportunity arises. Candace would consult Sharon Kemp regarding possible refund of recent VDC Women's Weekend application fee. . Candace Hockett moved and Bobbi Spring 2nd with resulting unanimous vote to accept minutes as corrected.

Pastor Neil gave a devotional on living the Easter Life based on Ephesians 1:3-14

Convener—Marci Morse

- John Schmidt has agreed to take the position of Trailer/Properties as it makes sense for Hugh Cawthorne to be asked to fill the position of Policies and Procedures
- Marci has been unable to reach Hugh, however, she is expecting him to call her back soon
- Marci left a message for Emily Terrell to call her regarding the CD of Weekend letters and is currently waiting for a response. Once this is received, she will give it to Dave Meadows to put it on the Website
- Marci will visit with Bishop Westor regarding VDC as the opportunity arises
- Fall Weekend Rector will be Kerwin Knudsen. Esther Raymond declined this opportunity as she is unable to fulfill the responsibilities this time. However, she wishes to stay on the call list. Sabrina Bell is currently praying about the opportunity and God's direction. She will let Marci know by Monday. If Sabrina declines, next on the list would be Carolyn Drain
- Decision to announce the Fall Weekend Rector/Rectora when both names are known—Men's Fall Weekend is scheduled for September 27, 2012 and the Women's Fall Weekend is scheduled for October 4, 2012
- Presented the Red and Green Pamphlets and suggested the church liaisons make them available to their respective churches
- Email members of the Secretariat regarding changing the next meeting date to July 12th or maintaining it as July 19th

Assistant Convener—Mary Kartak

- Mary has emailed Grace in Bountiful regarding Weekend Training dates but needs to speak directly with someone
- Training of Bobbi Spring for the position of Training—Bobbi will do great!

Spiritual Director—Pastor Neil Arnold

- Weekend(s) for the Deaf Community—Will follow-up with Pastor Jeff Neller-moe on his return from the Russia Mission Trip. Also, will be asking people at Nationals if this has been done

previously? What the process involved? Resources needed? Pastor Neil hopes to have more information in the Fall, possibly next Spring

- Servant Day Training—Suggested they be done 6 months after each weekend. Weekend Teams should be asked to do the Training as they are familiar with the Weekenders. This is seen as a way to help prepare the recent Weekenders for working the weekends, angelling and/or sponsoring another weekender
- Lord's Day—Once Fall Weekend Trainings are completed, Neil will begin focus on this! It may be a way for the deaf community to have a "Taste" of VDC prior to Weekend(s) for the Deaf Community. We would need interpreters for this

Allocations—Dale Wise

- Dale will call sponsors of those who were unable to attend the recent weekends to see if they are still interested in participating. As there will now be a limit of 20 weekenders /weekend due to sleeping space, first opportunity to attend the upcoming weekends will be offered to these people
- Would like a list of church liaisons in order to contact them when people need a sponsor for a weekend

Communications—Mark Hollier

- Newsletter will be done every other month
- Concerns continue with Copyright issues
- Would like to include a Spotlight on one person/letter asking what VDC has done for them in an effort to help the community become more familiar with the members. Mark will try to focus on Pastor Rick from the Tooele Mountain of Faith Church for the upcoming Newsletter. Mark would like to include information regarding the Tooele Mountain of Faith Church Open House which is scheduled for July 8, 2012 at 3:00 p.m. The Open House will include a church consecration service and barbecue. Address is 560 South Main in Tooele. Pastor Neil will forward the email he received regarding the open house to John Bradford to include in the Prayer and Praise list as well
- Would like to include church events in the Newsletter
- Liaisons should print Newsletters and make available to their respective VDC church community
- Check with Candace Hockett and Dave Meadows regarding Survey Monkey

Trainings—Bobbi Spring

- Feeling confused but encouraged after training with Mary—Asked for Secretariat members' prayers for direction as she continues preparations for her first trainings
- Will check with Ruth Hanzlik regarding Prayer Walk and Saturday Training at GSLC

Ultreya/Liaisons—Denise McConkay

- Received an updated list of church liaisons from Marci Morse
- Will call current liaisons to see if they still wish to fulfill this role—Will continue search for church liaisons. Possibly ask Esther Raymond to be the Church liaison for Tooele
- Our Saviours Lutheran Church in Holladay will need a new liaison as Bob Ricci is unable to continue. She has talked with Beth Hazur to see if she is willing to fill this role—Beth has helped her organize this Sunday's Ultreya
- Will organize the Post Weekend Ultreyas first and then will focus on the remaining Ultreya Schedule for 2013

Policy/Procedures—Marci Morse reported

- Working with Hugh Cawthorne on insurance/liability issues
- Will ask Hugh to fill this vacancy at her first opportunity

Trailer/Property— Marci Morse reported for John Schmidt

- Need new Agape Dinner Invitations printed to make message and font uniform
- Need nails, candles (Candace will obtain candles closer to the weekends) and lights for the Cross (Candace will obtain these after Christmas to take advantage of sales)
- Bobbi will get bubble wrap for the Cross

Finance—Candace Hockett

- Thrivent Investment Management--\$3,819.45
- Checking Account Balance--\$9,536.25
- Shared Profit and Loss sheets based on the Spring weekends
- Currently has 2 gift cards (Harmons and Wal-Mart) totaling \$441.94. If they are not used during the Fall Weekends, she will give them to someone else to use

Renewal Group—Debbie Baum

- Asked if the Rector/a for the Weekends be able to elaborate more on Renewal Groups during their final Rollo
- One new Women's Renewal Group has formed with Denise McConkay et al.
- Possibly include in-depth description of Renewal Groups at Servant Day Trainings
- Will continue calls with the help of Marianne Liston

Music Coordinator—Ken Baum

- Licensing needs—In process of gathering information. Will check with others at Nationals regarding licensing. Will also check with various churches in our VDC community to see which types of licenses they currently have
- Hopes to have full update on licensing for the August meeting

Palanca—Marci Morse reporting for Kelli Martin

- Enjoying her Montana summer!

Website/Directory—Dave Meadows

- Ron is starting database upgrade for us back east
- Items available online include: Current directory(s) for the Men and Women, Table Leader Manuals, Lay Rollos, SD Manual and Rollo Outlines, National Convention information with a link to the National Web site
- Secure login area is available under the "John the Revelator" link
- Scanning of manuals is underway and will be made available online as soon as available in the new directory structure—With the help of Ann Pritchard, planning and changes were discussed and implemented
- Renewal Group area is under construction and awaiting information from Debbie—Update as needed/requested
- Prayer page is updated as Cathy Ricci sends Dave information

- Ultreyas listed for the year and posted as needed/next month out
- Obtained a clear image of the Utah VDC Logo and it is now shown on the web front page
- Will make access login for Weekend Rector's/a's as needed/requested prior to the Fall 2012 Weekends—Secretariat suggests these be made available to the Weekend Rector/a the day of training with Bobbi Spring. Team Rector/a Manuals be made available one week prior to Trainings
- New Secretariat list is on the Website
- Updating of the database, post weekend complete before submittal to Ron—Will update any information from Dan's and Emily's lists when the update from Ron is complete on the Laptop
- Latest Newsletter is on the web download page
- Items returned to the truck as needed post weekend clean up
- Small oak cross repaired and is back on the truck
- Casters replaced on the hand truck used for mattresses and other supplies—Steering the cart from truck to church is now not a problem

Prayer Chain— Marci Morse reporting for John Bradford

- John would like to streamline the Prayer and Praise list—Subscribe/unsubscribe update—Marci will check with Dave Meadows
- Discussed possibility of asking weekenders if they would like to be included on the Prayer and Praise list—No decision reached as to when this would be appropriate—Possibilities included 1) When asking for them to check their information for the Weekend Roster (problem-Not aware of others praying for them at that time and the other information needs to be with 4th Day for publication of Weekend Roster). 2) Post Weekend Ultreya—Not all new weekenders are able to attend

Questions Suggested For Pastor Neil and Ken to ask at the National Convention included:

- Deaf Community Weekend issues—Process, licensed/certified signers, other resources needed
- How other communities update their directories
- CCLI Licensing
- Possible guidelines for weekenders
- Cost of weekend asked by other VDC communities
- Liability/medical insurance issues

Prayer was said in closing

Meeting Adjourned at 9:28 p.m.

Respectfully submitted,
Linda Casteel
VDC Secretary

Utah VDC Secretariat Meeting

July 12, 2012

Meeting was called to order at 7:04 p.m. by Marci Morse and opened with the Prayer of the Holy Spirit

In Attendance: Marci Morse, Denise McConkay, Mark Hollier, Candace Hockett, Dale Wise, John Schmidt, Brick Thompson, Dave Meadows, John Bradford, Hugh Cawthorne and Linda Casteel

Absent: Mary Kartak, Bobbi Spring, Debbie Baum, Ken Baum, Kelly Martin, (All Excused), Neil Arnold, and Bonnie Knudson

Minutes from the June 21, 2012 meeting were reviewed. Dale Wise moved and Candace Hockett 2nd with result that 10 voted to accept the minutes as written. Hugh Cawthorne respectfully abstained due to not having attended the previous meeting.

Devotional was given by Marci Morse which focused on Nehemiah being in prayer prior to rebuilding the wall of Jerusalem—Stay grounded in God. Pray! Be at peace as salvation is here!

Convener—Marci Morse

- Welcomed Hugh Cawthorne as our new Secretariat member taking over the position of Policy and Procedures
- Sent an email to Emily Terrell and Dan Kartak regarding CD of Weekend Letters—Had not received a response, but Dave Meadows received a response, zipped and sent a copy to Kerwin Knudson and Carolyn Drain
- Bishop Westor—Will wait to approach him after school starts
- Weekend Rector/Rectora—Kerwin Knudson (had been in prayer about the position and was expecting the call) and Carolyn Drain (also in prayer about the call prior to request). Both ask for prayerful support of their service

Assistant Convener—Marci Morse reporting for Mary Kartak

- Weekend training dates have been established
- Update on connection with churches and pastors—No news other than Pastor Rick was very thankful for the support of the VDC Secretariat and Community as many nonmembers attended their Open House and Dedication Service (as reported by Linda Casteel)

Allocations—Dale Wise

- Applications have been updated but no applications for the upcoming weekends have been received as of yet
- Will check with Chris and Bo Hopkins regarding possible desire of their weekender to attend the upcoming weekend
- Marci Morse will check with her weekender as well

Communications—Mark Hollier

- Marci and Secretariat members recognized Mark's great job in the July Newsletter publication!
- John Bradford will write an article for the newsletter
- Next newsletter should include the upcoming Weekend Dates and Kitchen Team list of needs
- VDC community should be encouraged to Angel for the Weekends if not called/unable to work the weekends and should contact the 4th Day Angel Coordinator(s)

- Write a Prayer and Praise section in the Newsletter stating that we have 134 churches in our VDC community. List the churches without liaisons and ask if someone who attends any of these churches might be interested in acting as the VDC Church Liaison
- Check on dates for 2014-2015 Weekends. Secretariat suggestions were as follows:
 - 2014
 - March 27th-30th for the men
 - April 3rd-6th for the women Post Weekend Ultreya—April 27th (Easter is April 20th)
 - September 25th -28th for the men
 - October 2nd-5th for the women Post Weekend Ultreya—October 19th
 - 2015
 - April 16th-19th for the men
 - April 23rd- 26th for the women Post Weekend Ultreya—May 17th
 - September 24th-27th for the men
 - October 1st-4th for the women Post Weekend Ultreya—October 18

Training—Marci Morse reporting for Bobbi Spring

- Leaders Training will be held on July 21, 2012
- Remaining training dates will be emailed to Team Leaders and Dave Meadows so he can post them on the Utah VDC site

Ultreya/Liaisons—Denise McConkay

- Liaison update—Cheryl and Chuck Leiferman no longer attend St Matthews Lutheran Church. They attend Our Saviors in Holladay. As Beth Hazur has declined to be the liaison there, Denise has asked them to consider this position
- Although Carol Rice no longer attends St Thomas Moore, she reports St Thomas Moore is no longer receptive to VDC
- August 19, 2012 Ultreya to be held at St Luke's in Park City—Denise will contact Mary Parsons regarding Liability insurance for the Ultreya
- Check with Ruth Hanzlik and Cheryl Fillman regarding the Post Weekend Dates open for 2013
- Email a current list of church liaisons to Candace Hockett so she can contact them regarding Church insurance liability information
- We have not heard from Roger Booth, Mark Polish. Mike Galicia is the pastor in Brigham City—Check with him regarding recommendation for liaison. Possibly call Lance Petner as a liaison
- Check with Ruth Hanzlik regarding Post Weekend Ultreya Dates for 2013—John Schmidt stated they had previously set weekend and Post Weekend Ultreya Dates through 2013

Policy/Procedures—Hugh Cawthorne

- At Good Shepherd Lutheran Church we are covered for events as they cover all events in the church
- Suggested Church Liaisons check with the church/Board of Directors to see if VDC events are covered at each church
- John Bradford suggested Ken Baum and Ruth Hanzlik check with Diane Percel while at National Meetings regarding liability information for VDC organizations
- Marci Morse will contact Mary Kartak regarding insurance coverage at Grace Lutheran in Bountiful for the trainings

- Candace Hockett is in the process of compiling a list of medical emergency facilities near GSLC. This will include their addresses, hours of operation, insurances they accept, level of procedures done at the various sites.
- Marci Morse and Denise McConkay will bring incident report forms
- Hugh stated that waivers of liability are not worth the paper they are printed on

Trailer/Property—John Schmidt

- We need more Agape Dinner Invitations for the Weekends. Currently there are 3 styles available.
- Dave Meadows has the VDC Computer and will check for templates. Mark Hays or Aaron Hirtler may have them on their personal computers. Dave may need to check with them.
- Darren Orr suggested as possible resource for printing the Agape Dinner Invitations for the Weekends.
- Suggested we use the 2 ½ inch nails for the weekends
- Candace Hockett will acquire the candles for the Weekenders when we know how many Weekenders we will have
- Check with Chad Larsen regarding the stairs and lights for the trailer

Finance—Candace Hockett and Brick Thompson

- One deposit was made (no amount stated)
- Brick paid the Post Office Bill and this is now good for the year
- No summarizing financial report given at this time

Prayer Chain—John Bradford

- Has a list of 450 email addresses for the Utah VDC Community and 56% open at least on email per month!
- The National VDC Spiritual Director has developed a Devotional for the National VDC meetings. A copy was given to Marci Morse

Website/Directory—Dave Meadows

- Manuals—Dave has taken what Anne has done. Guidelines for writing Rollos and Table Leaders Manuals have been merged to the Utah Site
- Introduction to the Rector/as Manuals for all teams and their duties has begun
- Also working on Secretariat Job Descriptions—According to the bylaws, the Secretariat Executive Committee include the Convener, Assistant Convener, and Spiritual Director. Thus, Marci Morse, Mary Kartak and Neil Arnold comprise our current Executive Committee.
- The gentleman back east who is working on the database for the directory update has not returned the database as of yet. Once Dave receives this, he will work on directory updates

Other Business—Marci Morse

- Any additional questions/suggestions for Ken Baum or Ruth Hanzlik to cover while attending Nationals should be emailed to Marci so she can share them with Ken/Ruth

Prayer was said in closing

Meeting was adjourned at 8:57 P.M.

Respectfully submitted,

Linda Casteel

VDC Secretary

Utah VDC Secretariat Meeting
August 30, 2012

Meeting was called to order at 7:04 p.m. by Marci Morse and opened with the Prayer of the Holy Spirit

In Attendance: Marci Morse, Mark Hollier, Candace Hockett, Dale Wise, John Schmidt, Hugh Cawthorne, Mary Kartak, Bobbi Spring, Debbie Baum, Ken Baum, Neil Arnold, and Ruth Hanzlik

Absent: Kelly Martin, Denise McConkay, Linda Casteel, John Bradford (All excused), Brick Thompson, Dave Meadows, and Bonnie Knudson

Minutes from the July 17, 2012 meeting were reviewed. Hugh Cawthorne moved and Dale Wise 2nd with result that 10 voted to accept the minutes as written. Hugh Cawthorne respectfully abstained due to not having attended the previous meeting.

Devotional was given by Neil Arnold, which focused on Worship.

Easter life—type of fellowship of where we started—people gathered singing God's praises and lifting Him up

- If our faith in Christ does not lead to worship, what are we doing
- Need foundation Rom 12—(lead up: Death in sin, faith, life in spirit)
- Living sacrifices as spiritual worship
 - What is foundation of worship—present ourselves as living sacrifices
 - Jesus on the cross as a form of worship (living sacrifice)
 - § Centers on: forgive them and attention on God
 - Possible to worship
 - § When things are not going well
 - § In pain
 - § When seems like God is not here, but you know He must be
 - Imitate Christ and you will know what it is to worship
 - § God's power will be found and bless us
 - Sometimes we walk into worship looking to get...not give
 - Put your life on the altar—you will be blessed

Special Report—Ruth Hanzlik and Ken Baum

- Update from National Meeting 2012

Ken Baum

§ National meeting went well. Like a modified VdC weekend. Attendees were: Ken and Debbie Baum, Ruth and Rick Hanzlik, Mary and Dan Kartak, Lonnie and Candace Hockett, and John and Carol Bradford.

§ Highlights:

- Weekend not about the experience, but focus on the Journey—4th day
- Experience is only a feeling, temporary
- Journey—what do you do as a result—how do you live
- Small group is powerful binding group
- Music is not essential to weekend, only a support team

§ Other groups require auditions for musicians, attend all trainings, participate in a renewal group

§ Some states have Trainings in 1 weekend because geographical locations

§ Music—Utah VdC needs license for music

- \$185/year for no more than 200 at event—GOOD IDEA
- may record services and sell cd's for \$5

§ Singing of Prayer of the Holy Spirit—did not flow well—not sure

§ Emphasis on back to the basics! But not antiquated

§ using social media to reach more people—reach younger audience

Ruth Hanzlik

§ Essential list and optional list—need copy

- Most do agape dinner
- Some do slide stations of the cross—what is our purpose
- Back off on singing for supper
 - Not for tormenting, but to serve the weekenders
- Don't do popcorn fellowship
- Make more time for weekenders to get together informally and talk
- Can eliminate—palanca chapel visit---candle??
- Sml group time? Look at schedule

§ Emphasize importance of Sleep—Sleep deprivation can be counterproductive to mission

§ Next summer annual meeting is in West Palm Beach, Florida in July

§ Suggestion that next Rector/a should be work prior weekend as an assistant and introduced at clusura

§ Sign up during clusura for 4th day members/ post weekend new members

§ New Exec Dir. Nancy Peterson 651-249-7897 cell—Neil CALL

- Exectdirector.nos@gmail.com
- Support, strengthen, and guide (currently non-paid, but desire to make it a paid position)

§ Length of talks suggested to be only 20 minutes at the max

§ Last talk cannot be longer—time management important

§ More lay directors at annual meeting (convenor)—should have convenor attend each year

§ Change bylaws in 2013—review and adjust—focus for all secretariats

§ Some states have only coed weekends and different methods

§ Need to be more visible—visit other churches

§ Teens encountering Christ (TEC)—Fri done Monday—holiday weekend

- Denver offered to bring it here

§ Suggestion for weekender crosses to be worn by servant and given off servant's neck at apostolic hour

§ Started secretariats with couples weekends to get going

§ Many states charge \$150 for weekend fees

§ Remove secrecy—tell everything about weekend—“food is great and gets even better”

§ Survey 540—would you serve again 487—yes 53—no

§ Personality conflict sometimes happens and people do not come back

§ Suggested to have a thank you dinner for pastors who work the weekends

§ Kim is regional director

- Wants to come out in January for training
- Do 101 and 201
- Do this in place of Lord's Day?
- Skype training, blogging

§ “DeColores my name is Ruth Hanzlik”

§ Who is allowed to attend weekend?

- Depends on secretariats

§ Sponsors need to know responsibilities

§ Some groups do not allow you to work on a team if not in active renewal group

- Ruth suggested Neil get on the national meeting agenda to talk about Lord’s Day training
 - Neil agreed he desires to do it

Convener—Marci Morse

- January Training from National
- Stations lighting
 - § Need lighting redone—Marci check with Dave Morse

Assistant Convener—Mary Kartak

- Update on connection with churches and pastors
 - Original contact within congregation with flyer
 - Bank of members to be resource
- Suggested first year council strongly suggested to go to national meeting
- OSLC Roy without pastor—trying to require new pastor to go through VdC weekend
- Trouble having pastors involved is a national problem
- Important to thank pastors—dinner thank you
- Business cards—Bobbi said quite expensive
 - Bobbi will check—Darren Orr might be able to give us a quote
- Cot \$70 Hugh fits 6’2”, will hold up to 350 lbs—Mary call for bulk pricing
- Mattress need?—sealed—Denise McConkay to check
- #1 request is for a raised bed

Allocations—Dale Wise

- Updates on weekenders for fall
 - 3 women/ no men
 - Ruth said will have 2 men
 - announcement—for moving on weekender sponsorship—MARCI
 - Dale will contact Chris & Beau about woman who backed out
 - Bobbi contact another—Ashley
 - Last weekend to do allocations and will update manual for next lay person

Spiritual Director—Neil Arnold

- Spiritual Directors for fall weekends
 - § James--men /Neil--women
 - § 3 pastors volunteered to do rollos for Neil
 - § James is trying to find assistant
 - § Neil and James will meet
- Weekends for Deaf community—info update
 - § Neil will follow up with Nancy Peterson

Communications—Mark Hollier

- Check on dates for 2014-2015 Weekends. Secretariat suggestions were as follows:
 - 2014
 - March 27th-30th for the men
 - April 3rd-6th for the women Post Weekend Ultreya—April 27th (Easter is April 20th)
 - September 25th -28th for the men
 - October 2nd-5th for the women Post Weekend Ultreya—October 19th

 - 2015
 - April 16th-19th for the men
 - April 23rd- 26th for the women Post Weekend Ultreya—May 17th
 - September 24th-27th for the men
 - October 1st-4th for the women Post Weekend Ultreya—October 18
- September Newsletter
 - Go out next week
 - More info on serving with contact info
- Update on 2013, 2014, and 2015 weekend dates
 - Google calendar to pull up on website with all holidays—include church holidays

Training—Bobbi Spring

- Training update for fall weekends
 - Assension in Ogden potential on 9/8
 - Great leadership training in July—well attended
 - 8/28 met and amazed at turnout!!!
 - § Energy, enlightening, lots of new people
 - § Rector/a bonding well
 - § Concern was size of church—Kelly checking with Assension in Ogden
 - § Concern 4th day men's 2 only
 - Start thinking about candidates for rector/a for next weekend to announce at post weekend ultreya
 - Current training strategy working well and suggest we repeat

Ultreya/Liaisons—Denise McConkay

- No Report

Policy/Procedures—Hugh Cawthorne

- Review Liability/Article
 - Hugh raised insurance issues with GSLC board
 - Cheryl—VDC should have insurance \$1 million liability and giving churches letter
 - Protect property, lawsuit expense, injury
 - One policy covers all
 - Contact—Diane Purcell Financial Adviser for NLS
 - ***Motion by Candace Hockett: Hugh Cawthorne will investigate insurance, advise secretariat of comparative costs and Candace will purchase. 2nd to motion by John Schmidt; passed unanimous

Trailer/Property—John Schmidt

- Supply needs

- Agape Invitation—choose invitation to print
 - § Dale Wise moved that John Schmidt contact Darren Orr to order invitations and recommend quantity. Candace will pay for invitations. 2nd to motion by Bobbi Spring; passed unanimous

Finance—Candace Hockett and Brick Thompson

- Account summary—sent out financials
- Medical Emergency facilities list update
 - § Looked into (list from Candace)
 - § After hours medical
 - \$199 laceration and suturing
- To Do: acquire candles when weekend numbers set
 - Has nails will buy candles when we know
 - Prayer wrap around pole
 - Extra expenses: insurance, license, covering nationals, dues (what it really costs)—need to consider raising price to \$100 or \$125

Music—Ken Baum

- License approved
 - § Motion by Hugh Cawthorne to purchase music license. 2nd by Neil Arnold; passed unanimous
- Bobbi will put info in training material to announce musicians with the team they are working on

Renewal—Debbie Baum

- Renewal group letter—Dave Meadows will post letter on website
- National issue: struggling with getting renewal groups happening

Prayer Chain—John Bradford

- No Update

Palanca—Kelly Martin

- Nothing new

Website/Directory—Dave Meadows

- No Report

Prayer was said in closing

Meeting was adjourned at 9:30 P.M.

Respectfully submitted,

Marci Morse

Utah VdC Secretariat Convenor

Utah VDC Secretariat Meeting
September 20, 2012

Meeting was called to order at 7:05 p.m. by Marci Morse and opened with the Prayer of the Holy Spirit.

In Attendance: Marci Morse, Candace Hockett, Dale Wise, Hugh Cawthorne, Mary Kartak, Bobbi Spring, Neil Arnold, Kelly Martin, Denise McConkay, Linda Casteel, John Bradford, Brick Thompson, and Dave Meadows

Absent: John Schmidt, Debbie Baum, Ken Baum, Ruth Hanzlik (all excused), Mark Hollier, and Bonnie Knudson

Minutes from the August 30, 2012 meeting were reviewed. Email for Nancy Peterson should be Execdirector.ns@gmail.com and under Bobbi's report, Ascension Lutheran Church is spelled with a "c". Hugh Cawthorne moved and Dale Wise 2nd that minutes be approved as corrected. Result was unanimous acceptance of corrected minutes, with Linda Casteel abstaining due to not having attended the previous meeting.

Pastor Neil gave the Devotional which focused on Romans 8:38-39—Bringing God into our lives wherever we are, as God **is here**. Jesus Christ worshipped God on the cross. He, as our example, saw past the adversary and saw God.

Ministry Reports

Dave Meadows—Website/Directory (assisted by Ruth Hanzlik and Mark Hollier)

- Agape Dinner Invitation Templates—Not found but Darren Orr will print them
- Job Descriptions—Still editing
- Directory Update—Database is now online. Backup and updates will be kept on a master copy on the main VDC computer. Directory can sort by church. This will help the 4th Day Teams
- Have a place for the 4th Day Inventory as well
- Yellow Book and Spiritual Director Letterhead have been set up
- Dave has set up a good base for email, weekend teams, with a separate area for the Secretariat
- Mark is now set up to handle documents and day to day activities. Rick Hanzlik has volunteered to assist as necessary
- Dave Meadows will only act as Web/Communications Assistant from now on
- Fee for help given to Dave will be no more than \$50

Convener—Marci Morse

- Dave Morse is working on the lighting for Stations of the Cross
- Will need a chair and light for the Deaf Interpreter for the Men's weekend—Brick Thompson will let Pat Liston (Palanca Rector) know of this need
- Kelli Kirk has asked if the GSLC can borrow the Black Out Drapes—Permission given by Secretariat

Assistant Convener—Mary Kartak

- Cot costs discussion postponed for a later date
- Mary will be gone for the next 2 ½ months—Visiting new grandbaby!

Spiritual Director—Pastor Neil Arnold

- Tabled discussion on the Lord's Day for now
- Spiritual Directors for the weekends are Pastor James Wakefield for the Men and Pastor Neil Arnold for the Women
- Clergy talks for both weekends—Pastor Fulmer—Life in Grace, Neil Humphrey—Habitual Grace, Pastor Gordon Young—Actual Grace, Pastor Neil Arnold—Sacraments, and Pastor Christine Nielson—Obstacles to Grace
- Report on discussion with Nancy Peterson from the National Board—4th Day Community members may "re-attend" a weekend as a silent table leader if necessary

Allocations—Dale Wise

- Weekender updates—Currently have 4 women and 2 men (one hearing and one deaf)—Joel Russell is sponsoring and Kim Russell has volunteered to interpret. She has also gathered 3 other Salt Lake interpreters to help with this upcoming weekend. Mary Kartak will contact Kim Sholtec and Penny Judson from Our Savior's in Roy to see if they would be interested in assisting with interpretation, including the possibility of assisting with future weekends
- John Bradford will send out an email announcing openings for more weekenders and encouraging other deaf Christians who may be interested to attend
- Ministry to the Deaf Community appears to be a new, God-guided growth experience for the Utah VDC and we are definitely on a learning curve—May ask for feedback from Don Christy regarding how we can improve
- Discussed low weekender registration numbers—Is it time to go to 1 weekend set/year? John Bradford shared the fact that one VDC community which is larger than the Utah VDC has gone to 1 weekend per year. Possibility of a co-ed weekend was also discussed. No final decision was reached at this time.
- Marci Landis received a brochure from the Coordinator on Rediscover and Recommit—A 5-6 hour workshop presented by Kim Brownlow (National Director) on "I'm a Christian and I'm going to start acting like a Christian". This includes a Focus and Action Plan for the Secretariat. Mary Kartak moved and Candace Hockett 2nd with resulting unanimous vote for Marci Morse to contact Ken Baum regarding possibly asking Kim Brownlow to do this workshop on January 26th at Ascension Lutheran Church (if available)
- Possibility of holding the Lord's Day in place of the Spring weekend discussed—Pastor Neil would actually do this anytime. Focus would be on Piety, Study and Action. Pastor Neil and Pastor James would lead a 3 day weekend as the Lord's Day which would talk about growing in our Christian Life so Christians from all backgrounds might grow and act
- Come prepared next meeting with suggestions for the Spring Weekend Rector and Rectora

Training—Bobbi Spring

- Training dates have been planned for the next 2 weekends

Utreya/Liaisons—Denise McConkay

- Julie Clifford—New Liaison for Our Saviour's Lutheran Church in Holladay
- Holy Cross Church in Brigham City—Pastor Mike Galicia currently
- Lance Petner possible liaison at his church in Brigham City
- Utreya Schedule for 2013 is done except for February and June
- Mattresses—The Warehouse (Furniture) has 6" mattresses for \$70 and 8" mattresses for \$80. These we can get within a week. Candace Hockett suggested checking on thick dorm mattresses with a nice thick cover which can be sealed. Secretariat will also consider cots similar to Mary Kartak's

Policy/Procedures—Hugh Cawthorne

- Insurance reviews—Hugh and Candace Hockett talked with 4 different companies. \$600/year with \$1000 deductible for trailer contents but not the trailer
State Farm—\$1,000,000 Liability with \$500 to \$700—upper limits for premiums.
Candace Hockett moved and Denise McConkay and Bonnie Spring simultaneous 2nd for Candace to make the final arrangements for this
- We need accurate information on the trailer contents to insure it appropriately—All weekend Teams to do inventory

Trailer/Property—Marci Morse reporting for John Schmidt

- John and Chad have discovered that the trailer is leaking and the supports need to be fixed before the trailer can be moved. Bobbi Spring moved the trailer be repaired and Candace Hockett 2nd. Vote was unanimous to repair the trailer.

Finance—Candace Hockett and Brick Thompson

- A list of the available medical facilities, their hours, costs and insurances they will accept has been completed. This will be put with the 4th Day Manuals
- Candace will acquire the weekend candles from Mancuscos once we know how many weekenders are attending
- Discussion of Weekend Fees tabled for now
- Financial Report indicates \$14,549.18 as the Total for the Checking and Savings Account. Total Current Assets--\$14,944.11. Total Liabilities and Equity--\$25,606.78.

Music Coordinator—Marci Morse reporting for Ken Baum

- CCL license has been received

Palanca—Kelly Martin

- Palanca is set up and Kelly will bring it down for the Men's Weekend

Prayer Chain—John Bradford

- Encouraged anyone who can go to Boise for the Prison VDC Weekend at the end of October to come and participate

The Lord's Prayer was said in closing
Meeting was adjourned at 9:12

Next meeting is scheduled for November 15, 2012 at 7:00 p.m.

Respectfully Submitted,
Linda Casteel
Utah VDC Secretary

Utah VDC Secretariat Meeting
October 18, 2012

Meeting was called to order at 7:08 p.m. as reported to the secretary by Marci Morse and opened with the Prayer of the Holy Spirit.

Secretariat Members In Attendance: Marci Morse, Dale Wise, Bobbi Spring, Neil Arnold, Kelly Martin, Denise McConkay, Brick Thompson, Debbie Baum, Ken Baum, Ruth Hanzlik and Linda Casteel

Guests in Attendance: Kerwin Knudson, Annie Layton and Anne Pritchard

Absent: John Schmidt, Candace Hockett, Hugh Cawthorne, Mary Kartak, John Bradford, (all excused), Mark Hollier, Dave Meadows and Bonnie Knudson

Minutes from the September 20, 2012 meeting were reviewed. Correction given was the date of the next meeting should have been listed as October 18, 2012. Dale Wise moved and Denise McConkay 2nd to accept the minutes as corrected. Approved as corrected.

Pastor Neil gave the Devotional which focused on Luke 21:1-4—The widow giving all she had appeared little in the eyes of the world but great in the eyes of God. Jesus gave His life for you, are you ready to give your life for Him? Are you ready to listen to God's call to give of your talents, time and treasures? The call to worship Him is often the call to "impulsiveness"—in giving to others and to God.

Weekend Reports

Men's Weekend—Kerwin Knudson

- Suggested giving people more time to plan, build teams, and write Rollos (knowing many procrastinate until the last minute in writing Rollos)
- Deaf Weekender, Don Christy—Changed him! Kim Russell interpreted Thursday night and all day Saturday. Kim reported deaf people are often treated as the Black people were in the 60's. May want to check with Don to see if he would be interested in being a spokesperson to/for the deaf community and Utah VDC as our mission field may be increasing! Yeah God!
- Dave Morse has asked Kim Russell to write a report on serving and areas to improve. Brick Thompson suggested having Kim and Don be invited to attend a VDC Secretariat meeting
- One weekender got sick and missed most of the Friday and Saturday Rollos but was very moved by the Agape Dinner—Kneeled and prayed at Jesus' chair (God's working in mysterious ways being very evident)
- Men's Rollistas requested unusual items—One requested a Thanksgiving Meal which the Kitchen Team interpreted as Thanksgiving Dinner (which they provided). In talking with this Rollista, Kerwin discovered this Rollista meant a meal of Thanksgiving and not necessarily a Thanksgiving Dinner. Anne Pritchard helped with the "English Breakfast" request

- Kerwin stated “It will take me 6 months to get over the VDC Overload”—His excitement regarding the Weekend was so intense

Women’s Weekend—(Carolyn Drain unable to attend), Neil Arnold, Anne Pritchard, Annie Layton, Ruth Hanzlik and Kelly Martin

- Neil reported 2 weekenders were asked to leave (mother and daughter) due to extenuating circumstances which complicated the weekend for other Weekenders, Table Leaders, Rollo Room Leadership and which had possibility of putting GSLC at risk. One Table Leader did not feel able to give Rollo nor did she feel adequately equipped to be a Table Leader. Another table suffered the sense of loss and brokenness due to one of the two weekenders leaving. Members of the Weekend Leadership Team experienced a sense of fragmentation as a result of the various activities and decisions made due to this complicated situation. However, the remaining 10 Women Weekenders felt strongly blessed by the weekend overall, as reported by them at the Clausura
- Two of the Angels for the Weekend showed up in an incapacitated state, but were allowed to participate as it was felt their conditions would not affect the Weekenders based on the roles they were assuming at the time. Begs the question, “What to do in the future with similar situations?” **Definitely need to remind everyone, Team Members and Angels of ALL OF THE POLICIES AND PROCEDURES OF THE VDC WEEKENDS!**
- Several instances of people (Team members, Angels)—Attempting to take over responsibilities and/or decisions which were not theirs to do/decide. Anne Pritchard suggested the Resource Person for each Team should describe the roles of Team Members and continue to be available via email/phone calls to answer any questions or concerns
- Rector/a for the Weekends should feel comfortable with being able to call on the Trainer for the weekends as the need arises
- Assistant Rector/as need to keep the weekends running on time as much as possible
- Communication with each other, as well as prayer, are the keys to overall unity and peace within each Team and the Weekend Team as a Whole!!!
- Anne will be adjusting the amount of food to buy for the weekends to reflect 60 versus 100 people at this time due to the fact that we are limited in space and number of people involved/weekend
- May need to consider increasing weekend fee—We currently charge the lowest amount. Light in the Desert (Las Vegas) charges \$125/Team Members and \$25/Weekender as reported by Brick Thompson
- Inventory of all items (amount and location) completed by both the Men’s and Women’s Weekend Teams
- Suggested VDC Secretariat promote the weekends at the affiliated churches to help keep the VDC Community alert to upcoming weekends and praying for guidance in the invitations given to possible weekenders. Roles of Sponsors should be more clearly stated as well as the fact that the VDC weekends are designed for established Christians

“to experience the love and grace of God, to know Christ personally and to be enabled by the spiritual renewal to live a balanced Christian life and demonstrate the power of love at work in their environment.” This is a direct quote from the Mission Statement of the VDC Organization

- Ruth Hanzlik stated there is now an Equipment Request Form from the church
- Ruth Hanzlik also stated she no longer has the Chicken Suit—It is now on the trailer
- Candace Hockett has the White Lace Tablecloth as it needed to be cleaned
- Denise McConkey has the Ultraya and the Weekend songbooks

Convener—Marci Morse

- Has email out to Kim Brownlow but has not received a response to date
- Possibly need to reimburse Kim and Joel Russell for the payment of interpreters
- Give the upcoming Weekend Dates and encourage sponsorship
- Ruth Hanzlik stated there in is the Teens Encountering Christ (TEC) weekends program through the National VDC organization. This is done on weekends and can be brought to Utah
- Requests emails from the Secretariat members regarding upcoming Rector/a for the next set of weekends

Allocations—Dale Wise

- Over 50% of registrations came in at the last minute—Do we need to establish a deadline for submission of applications?
- Suggestion made a copy of the roster for the weekend be at the Check-in table so the Weekenders can complete any missing information

Trailer/Property—Marci Morse reporting for John Schmidt

- Need to replace the King Pin for the trailer-- Repairs actually cost \$1200-\$1300

The Lord’s Prayer was said in closing
Meeting was adjourned at 10:03

The next meeting is truly scheduled for November 15, 2012 at 7:00 p.m.

Respectfully submitted,

Linda Casteel
Utah VDC Secretary

Utah VDC Secretariat Minutes
November 15, 2012

Present: Marci Morse, Neil Arnold, Dale Wise, Mark Hollier, Denise McConkey, , John Schmidt, Candace Hockett, , Dave Meadows, and John Bradford

Excused: Linda Casteel, Mary Kartack, Bobbi Spring, Ken Baum, Hugh Cawthorne, and Debbie Baum

Absent: Brick Thompson, Kelly Martin

Call to order 7pm

Prayer of the Holy Spirit--Marci

Review and approval of October minutes John Schmidt move, Candace Hockett second--approved

Devotion- Neil

Isaiah 6:1-8

“Here I am, send me”

Already sense of being called and speaking out. Images (vision) of the temple: music, seraphs, etc in the place of real worship—God is here! His presence is here.

2 things happen in the midst of this worship

- 1) very beams of building feel like they are shaking; suddenly realization hits him—I am unclean and not in a position to experience the presence of God. He sat there realizing his broken and sinful nature, which was too foreign to be in God’s presence.
- 2) “What, I am not in trouble”—suddenly God’s intention of us being there in His presence is clear. He specified unclean lips about himself. The angel purified his lips (what comes out of the lips is from the heart) and he can be in the presence of God—he belongs there.

He is in God’s presence and belongs there so now what? God speaks, there are things for you to do!!!! There is a calling.

Offering in church and stuff in the middle are the core of God’s worship. It is where we say, “Here I am, send me”.

Go, I have work for you.

Purpose to keep seeking Him.

Ministry Reports

Convenor-Marci

- January National Training
 - Waiting to here of timeframe from National representative (Kim Barlow)

- Delayed—cannot do it in January
- Rector/Rectora Selection
 - Men: Ray Graham, Darren Orr
 - Women: Esther Raymond, Sabrina Bell, Sue Heiskanen, Tonja Meadows, Kelly Martin,
- Nominations for Secretariat (Replacing 4 members; Marci Morse, Mary Kartack, John Schmidt, Dale Wise)
 - Marci send John B email for nominations
- Call Kim for report
 - Ask if anyone in signing community to go through for support
 - Any member of signing community that could be support
 - Should have team of 3 signers
 - Dale moved that we reimburse Kim Russell for cost of signers/Denise 2nd-- approved
 - § Marci will write thank you to signers

Assistant Convenor-Mary (excused)

Spiritual Director-Neil:

- Report
 - Son diagnosed with depression at UNI--Prayers

Allocations-Dale

- Update—No new applications
 - Dale will be doing Spring weekend and train new Secretariat then

Communications/Website-Mark

- Update
 - Getting info for webhosting
 - § 2 domain names
 - Roger booth one contact will switch over to Mark or Dave
 - Other managed by Bob Ricci—Still trying to contact (Bluehost)
 - Dave Meadows will try Bob
 - Cannot pursue until get this known
 - Recommend that information is known by Communications and communication for account access.
 - Google account for calendar on website
 - Met with Rick Hanzlik to try to make things consistent with National site
 - Marci get Rector/Rectora to Mark

Training-Bobbi (Excused)

- Spring Training Schedule and Report

I remember we discussed the possibility of having a Servant Training scheduled closer to the Fall Weekends. We talked about it being led by the past years Rector/Rectoras. It was not set into motion for this present year but may work with Spring 2013 Rector/Rectoras.

Following is the schedule I have tentatively scheduled for your approval;

Rector/Rectora Training, Week of Dec. 9-15 Place and Date TBA

Leadership Training, 9-1 Sat. January 12 Grace Lutheran, Btfl
1st Team Meeting, 6-9 Tue. January 29 OSL, Holliday

All Day Training, 9-4 Sat. February 09 Ascen. Ogden
All Day Training, 9-4 Sat. February 23 Ascen. Ogden

All Day Training, 9-4 Sat. March 09 GSL, Sandy
Prayer Walk, 6-9 Fri. March 15 (23) GSL, Sandy (Hey, Not Fair that's my birthday ;-)
Men's Weekend, April 04-07 GSLC, Sandy

Women's Weekend, April 11-14 GSLC, Sandy

Stayed with the all day trainings because of very positive feedback.
However, scheduled the first four trainings two weeks apart so we don't feel like we meet our selves going and coming. The last All Day training and Prayer Walk are on the usual timeframe.

Tried to spread the meeting places out to help distance even out for everyone. If you all approve I will lock down the Churches and times ASAP.

May God's presence be felt at your meeting.
Bobbi

- Servant training Jan 26th 9 to 2pm—help them learn what vdc weekend is about; sponsor training
 - Denise call for Ascension
 - Marci Call Bobbi & inform of Secretariat approval
 - Full day training good!!!
 - Candace will check on payment

Ultreya/Liaisons- Denise

- Update
 - January servant training
 - No Ultreya in October or December
 - Denise putting schedule on Google calendar

Policy/Procedures-Hugh

- Update

Trailer/Property-John

- Report on supply needs—
 - John will connect with Dave Meadows for Inventory list
 - John/Candace connect to go to trailer
 - John/Denise connect with songbooks to trailer

- Advise on bid to fix King Pin on trailer.

- Waiting on bid

Finance-Candace / Brick

- Report—sent by email
 - Candace moved to raise weekend fee from \$75 to \$100/Mark 2nd—approved
 - § Dale is adjusting acceptance to say “Recommended donation”
 - Candace refunded sponsor for women who went home and he donated back for future weekender
 - Mancuso’s candles are retiring; Candace found another supplier, but needs to be shipped
 - Talked and added additional money to Thrivent since trailer was not insured; now trailer is insured do we need to keep depositing
 - Candace moved that we stop investing in Thrivent for trailer inventory replacement/Denise 2nd--approved

Music Coordinators –Ken (Excused)

- Update

Renewal Group update-Debbie (Excused)

- Update: Debbie’s report”of those with contact info spoke to most. Handful never returned my call and about four I had no means of contacting.”
 - Strange contact info on list for weekenders
 - Dale said contact info on applications was minimal
 - § Issue were last minute applications—a phone call they are coming
 - § If weekender does not have form filled out when arrive, they need to fill out form completely with required information (Name, address, phone number, doctor, emergency contact)
 - § Set deadline for application cut off
 - § John Schmidt moved set deadline 30 days prior to women’s weekend for cutoff of applications for both weekends. Rector training advises rectors they cannot make exceptions to application deadline/Dale Wise 2nd--approved

Palanca-Kelly

- Update

Prayer Chain-John

- Update
 - Did not get a list of weekenders right away—Dave meadows taking care of it
 - Tena Smith—John or Marci will send copy of email to Neil
 - Need to remove Tena and Amanda Nichol from database
 - End of October attended Kairos in Idaho—suggested it to any men to participate

Other Business

- Directory Needs
 - Dave has laptop
 - Bill for Ron Mellard \$50—still working on 2 fixes—passed to Candace and she will pay
 - Can now attempt to weed out bad emails
 - Send emails out to contact 4th day

- § Include info on Servant Training & Nominations for Secretariat (Marci write)
- § 3 runs of emails with chance to OPT OUT
- § Need to do it from a contact by VDC (Constant Contact?)
- § Dave Meadows checking into platform to send emails out
- § Try to start run of email in December

Pray

Adjourn 9:43

Next Meeting, Thursday, January 17, 2012 7pm.