

Utah VdC Secretariat Minutes
January 16, 2014

Call to Order: 7.10 p.m.

Prayer of the Holy Spirit

Minutes for November -

There was not a quorum at the November meeting therefore the minutes cannot be voted on. October minutes - Bonnie Knudson had a motion to approve Neil seconded the motion, Secretariat voted to approve the motion.

Devotional - Pastor Neil:

Theme - Matthew 6 1:21 - We should give God the glory for our lives and not be looking for our own glory as we live God's life. Spirituality.

Members Attending: Ann Pritchard, Candace Hockett, Neil Arnold, Bill Lange, Brick Thompson, Bonnie Knudson, Mark Hollier, Kelly Martin, Brick Thompson,

Members Excused: Linda Casteel, Carolyn Drain, Annie Layton, Alan & Cindy Day, John Bradford

Convener - Linda Casteel (Excused)

NLS - ByLaws the secretariat reviewed the red-line changes and recommend that we accept the updated constitution and by-laws

Motion was made by Kelly Martin.

Motion seconded by Bill Lange

Secretariat voted to approve the motion.

Candace Hockett will let Linda Casteel know and she will e-mail the NLS and let them know.

New secretariat members - 4 vacancies - 3 x 3 year terms and 1 x 1 year term.

Thoughts on people we could approach:

Mario Alejandra

Bob Hosale

Maggie Grimsyer

Bob Morstadt

Nicole Wise

Kerwin Knutson

Clara Hawthorne - will donate blinds and black-out for the sanctuary during the Weekend.

Pastor Neil Arnold:

SDs for the Weekend - Pastor Gordon Men's Weekend

Pastor Chip - Women's Weekend - Pastor Neil assist.

Talks still need to be allocated.

Allocations - Bonnie Knudson:

One woman signed up so far.

Kathy Joffs - OSLC - Holladay Liaison. When they were approached to host the June Ultreya we were told that they think they will no longer be hosting Ultreyas.

June - will approach Holy Cross in Brigham City to see if they would take this date.

Communications - Mark Hollier:

Kelly Martin - Training and Bonnie Knudson - Allocations - write job descriptions for next newsletter.

Training - Kelly Martin:

Servant Training - Kelly showed the Secretariat the slides she will be using.

Leadership Training - went well, women are off and running - men's team is coming together.

May need to provide cost of pulpit supply for Pastor Chip.

Kelly says she was concerned over Facebook VdC discussions. Some of these have become very detailed and may give wrong impressions of VdC to Facebook 'public'.

Comments should be restricted to the VdC Facebook page.

Ultreya/Liaisons - Candace Hockett/Bonnie Knudson:

February ultreya - Roy

Liaison - There was discussion to approach Rhonda Hollier concerning the need to liaise with Good Shepherd. Linda needs to follow-up on this discussion and ask Rhonda if she would be willing to take this position.

Policy & Procedures:

No report.

Trailer/Property - Bill Lange:

Trailer license renewed January 2014.

Finance - Annie Layton/Brick Thompson:

Balance Sheet - \$26,931.32 Total Liabilities & Equity

Business license renewed.

Music Coordinator - Carolyn Drain - Excused

No report

Renewal Groups - vacancy:

No report

Palanca Coordinators - Alan & Cindy Day:
No report

Prayer Chain - John Bradford:
No report

Pray
Adjourn - 8.35 pm

Next Meeting - February 20, 2014

Utah VdC Secretariat Minutes
February 20, 2014

Call to Order: 7.05 p.m.

Prayer of the Holy Spirit

Minutes for November - Kelly make a motion to approve minutes as corrected, Mark Hollier seconded - approved by the meeting.

Devotional - Pastor Neil:

Matthew 6

3 examples of people using piety not only to please God but to improve their social standing.

Giving

Prayer

Helping others.

Lay up for yourself - treasure in heaven.

Jesus takes the opportunity to talk about praying.

Lords Prayer - do like this. Put God in the center - Our Father Who Art in Heaven.... get on board with what God is doing - join him when we are praying find out where he wants us to be.

Members Attending: Ann Pritchard, Candace Hockett, Bill Lange, Mark Hollier, Kelly Martin, Annie Layton, John Bradford, Carolyn Drain

Members Excused: Linda Casteel, Brick Thompson, Alan & Cindy Day, Bonnie Knudson

Convener - Linda Casteel (Excused)

Rhonda Hollier - Council & Good Shepherd

Recommendation for next convener - Kelly Martin

National Secretariat - By-Laws signed to forward.

Pastor Neil Arnold:

Clergy Talks

Pastor Gordon - full roster

Pastor Chip & Pastor Neil will complete their roster on Saturday.

This information will be forwarded to Palanca rectors.

Allocations - Bonnie Knudson:

2 men

1 women

Communications - Mark Hollier:

Pretty good response to voting.
Paper ballots on Saturday.
Good looking newsletter - kudos to Mark.

Training - Kelly Martin:

Servant training - 18 people - went well good group of people.
Team trainings going well.
Rescue Mission - the idea from Ruth to invite people from this Mission was tabled at this time. Thought to ask Mr & Mrs Crosswhite.

Ultreya/Liaisons - Candace Hockett/Bonnie Knudson:

June - have not approached Brigham City

Policy & Procedures:**Trailer/Property - Bill Lange:**

Yellow books are printed ready for the next week.

Finance - Annie Layton/Brick Thompson:

IRS - new laws - some of the \$100 will be used for meals etc.
Over \$250 - JOG we have to give them a signed letter for contribution - creditable on your taxes.
Palanca - any palanca'd items should be kept track of for these new tax laws.
No contributors over \$250 so no letters sent out.
\$109 from Roy Ultreya.

Music Coordinator - Carolyn Drain

No real need for this position.

Renewal Groups - vacancy:

Active groups - are strong.

Palanca Coordinators - Alan & Cindy Day:

No report

Prayer Chain - John Bradford:

Prayer chain - public prayer request.

Letter from Ordelle Kemp

Candace - music loud - followed progressions - booklet produced so they can play the tunes.

Pray
Adjourn - pm

Next Meeting - March , 2014

Utah VdC Secretariat Minutes
March 13, 2014

Call to Order: 7.00 p.m.

Prayer of the Holy Spirit

Minutes for February -

Motion to accept the minutes as amended was made by Candace Hockett - Bill Lange seconded, the motion was carried by the members in attendance.

Devotional - Kelly

Romans - 8: 1-2

Leave the sphere of the land of Christ - to the land of sin and death.

Members Attending: Ann Pritchard, Linda Casteel, Candace Hockett, Annie Layton, Bill Lange, Carolyn Drain, Dick, Kelly Martin, Bob Hosale.

Members Excused: Maggie Grimyser, Bonnie Knudson, Mark Hollier, John Bradford, Neil Arnold

Convener - Linda Casteel:

In her comments on her term serving on the Secretariat Linda said that it was a great joy to be on the board and it was a fantastic group to work with.

Recommendation for Convener by the members in attendance was Kelly Martin. She accepted the nomination saying she would be prepared to serve in that capacity. Dick Allison proposed a motion to vote Kelly as convener for the next year- Annie Layton seconded - carried by those members in attendance.

Pastor Neil Arnold:

No report.

Allocations - Bonnie Knudson:

Everything is in place for the 8 Men and 11 Women for the Spring 2014 Weekends. All letters have been sent to the Weekenders and the Sponsors.

There had been a request for late application to be considered they were referred to the application on-line for the Fall Weekends.

Communications - Mark Hollier:

Newsletter ready to be uploaded to the web site.

Training - Kelly Martin:

Trainings completed - great turnout for each training.

Prayer walk tomorrow night at Good Shepherd.

Ultreya/Liaisons - Candace Hockett/Bonnie Knudson:

Our Saviour's Holladay in June - the only reason they did not want the Ultreya was that they do not want the sound system to be used or for their Worship Team to be available for that time. The secretariat will need to provide an acoustic music team. Ann will call the office to book that Sunday in June. Following the meeting there were further discussions and other issues were identified. These will be addressed with Pastor Geoffrey Beebe and Kathy Joffs before proceeding to hold further Ultreyas at Our Saviour's in Holladay.

Policy & Procedures:

No report

Trailer/Property - Bill Lange:

Candles - enough for the Weekend.

Bibles, there are enough for the Weekends they will be purchased from Biblica as needed.

Yellow books from Darren Orr.

New black out curtains in the sanctuary.

Trailer should be delivered to the church tomorrow. Bill debugged the trailer ready for the Weekends.

Finance - Annie Layton/Brick Thompson:

No deposits.

Article in newsletter - cost of weekend \$149 - still asking \$100 per person.

Check for flowers - Annie to give check to Candace.

\$100 Harmons card and \$100 Walmart card for use during the Weekends.

Linens - Candace will order for the Men's and Women's Weekends.

Kelly Martin - New Convener

The Essentials of the Via de Cristo - as a secretariat we will review this document so that the community realize that the Weekends are to deepen our relationship with Christ and to raise leaders in the local churches.

We are asked to read the first three chapters before the next meeting.

Positions:

Carolyn Drain - Assistant Convener

Maggie Grimsyer - Secretary

Annie Layton - Finance

Mark Hollier - Newsletter

Dick Allison - Policies and Procedures

Bonnie Knudson - Allocations

Bob Hosale - Ultreyas and Liaisons

Bill Lange - Trailer

Ann Pritchard - Training Officer

2014 National VdC Annual Conference -

Carolyn to be the rep for this in Baltimore - early registration due in May.

Music Coordinator - Carolyn Drain:

We will work on Music guidelines - Ann Pritchard will work on a Rollo Room Musician Manual

Renewal Groups - vacancy:

This is an area that needs to be reinforced. Will look into an appointed position for that.

Palanca Coordinators - Alan & Cindy Day:

Kelly spoke with Alan and he will make it to meetings when he can.

Rick Hanzlik will be asked to update the National Website with the new Palanca Coordinators name.

Prayer Chain - John Bradford:

No report.

Pray

Adjourn - 8.55 p.m.

Next Meeting - April 10th

Utah VDC Secretariat Minutes
May 15, 2014

Meeting was called to order at 7.00 p.m. by Kelly Martin and opened with the Prayer to the Holy Spirit.

Secretariat Members in Attendance

Brick Thompson, Dick Allison, John Bradford, Bonnie Knudsen, Alan Day, Kelly Martin, Bill Lange, Neil Arnold, Mark Hollier

Excused

Carolyn Drain, Annie Layton, Bob Hosale, Maggie Grimyser

April Minutes - no report

Devotional - Neil Arnold

James: Chapter 4 - conflict. living in the "world". God yearns jealously for the spirit that dwells within us. We have no place to stand except with God. Live in grace and mercy with God as the center and do not allow the world to pull you apart.

Kelly Martin - Convener

Bob Morstadt and Briana Brunsvold will be Rector and Rectora for Weekends #63 & #64. Please keep them in prayer. They have been asked to read the manuals before the first meeting.

Send out reminders for Weekenders starting early.

Sue Heiskanen is not interested in being a Rectora at this time.

Financial Report

CCLI

Thrivent - four officers need to be updated. Will bring the form to be signed by Kelly, Carolyn, Maggie & Neil.

Neil Arnold SD

Training - Ann Pritchard

Changes to manual made per Pastor Neil suggestions.

Training schedule:

Aug 12

Aug 26

Sep 16

Sept 27 - all day Ascension Lutheran

Oct 3 - Prayer Walk

Allocations Bonnie Knudsen

One woman and one man for the Fall.

Ultreya Liaisons - Bob Hosale

No report

Policy/Procedures - Dick Allison

Ann will email Utah By Laws to Dick for him to review.

Trailer/Property - Bill Lange

Trailer is at the storage facility and looked as though it was packed efficiently and everything transported safely.

Communications - Mark Hollier

Will put together a newsletter.

Suggested we post the minutes on the web-page.

Prayer Chain - John Bradford

Working on the Yellow Book - made corrections and added two more psalms. Shirley Cooper Aguilera proof read the book and further changes were made. Prayer to Holy Spirit was changed from His to Your.

Renewal Groups - vacancy

No report.

Palanca Alan & Cindy Day

Prayer requests have been going out for the Weekends.

Alan will create a new Palanca Letter for people to sign at the Ultreya this Sunday.

Music Coordinator - vacancy

No Report

Meeting Closed - 8.30

Next Meeting - June 19, 2014 Our Saviour's Holiday 7.00 p.m.

Respectfully submitted

Ann Pritchard

Utah VDC Secretariat Minutes
June 19, 2014

Meeting was called to order at 7.10 p.m. by Kelly Martin and opened with the Prayer to the Holy Spirit.

Secretariat Members in Attendance

Brick Thompson, Dick Allison, Bonnie Knudson, Kelly Martin, Bill Lange, Neil Arnold, Mark Hollier, Carolyn Drain

Excused

Maggie Grimyser, Pastor Neil, John Bradford, Alan Day

May Minutes - Carolyn Drain made a motion Bonnie Knudson second - with Bonnie's name corrected to Knudson.

Devotional - Ann Pritchard

Romans - Paul on praying to the Holy Spirit.

Kelly Martin - Convener

Form to be filled out for National Secretariat.

Ann reviewed the Rollo Room Musician manual as it is at this time and asked for any input.

Kelly asked that we as a Secretariat should be in specific prayer for the musicians in the community to have a servant heart and be available to give their gifts of music to the VdC community.

Financial Report

National dues paid

Candace paid Good Shepherd for the use of the building at the Spring Weekends.

Ann will collect the offering for Sunday's ultreya and deposit it into Wells Fargo bank.

PO Box paid today for the year.

Neil Arnold SD

No report

Training - Ann Pritchard

Training schedule:

July 12 - Our Saviour's Holladay 8.00 a.m. - 12.00 noon.

Aug 12 - Grace Lutheran Church - Bountiful 6.00p.m. - 9.00 p.m.

Aug 26 - Grace Lutheran Church - Bountiful 6.00 - 9.00 p.m.

Sep 16 - Grace Lutheran Church - Bountiful 6.00 - 9.00 p.m.

Sept 27 - all day Ascension Lutheran 9.00 p.m. - 4.00 p.m.

Oct 3 - Prayer Walk Good Shepherd, Lutheran Church 6.00 - 9.00 p.m.

Allocations Bonnie Knudsen

Reminder for application deadline was posted on Facebook last week.
One lady + one man signed up for Fall.

Ultreya Liaisons Bob Hosale

Sunday Ultreya will be at Mountain Life Church in Park City UT.

Policy/Procedures - Dick Allison

By Laws

Article XII - Dissolution change ELCA to National VdC Secretariat.

Bonnie made the motion and Annie seconded.

Motion to change - Discussion - vote carried unanimously.

Have an annual meeting in March - hard copies of the By Laws can be picked up at the February meeting.

Dick will confer with Hugh on these suggested changes.

Carolyn and Bill will discuss this at Nationals with the officers. Then Carolyn will email Dick with anything that she finds out.

Ann will re-type the By Laws for discussion in the August meeting.

Trailer/Property - Bill Lange

Roman soldiers uniforms are returned to the trailer.

Carolyn has the box with the Chicken suit in her basement.

Communications - Mark Hollier

Newsletter will be produced in the next week or so.

Prayer Chain - John Bradford

No report.

Renewal Groups - vacancy

No report.

Palanca Alan & Cindy Day

No Report.

Music Coordinator - vacancy

No Report

Meeting Closed - 8.45

Next Meeting - July 17, 2014 Our Saviour's Holladay 7.00 p.m.

Respectfully submitted

Ann Pritchard